

MCHENRY TOWNSHIP MONTHLY MINUTES JANUARY 2017

STATE OF ILLINOIS
COUNTY OF MCHENRY S.S.
TOWNSHIP OF MCHENRY

BOARD MEETING
MINUTES,
January 12, 2017

Attending the meeting was Supervisor Adams, Trustees, Mercurio, Schepler, Barla and Wallace, Road Commissioner Condon, Assessor Mahady and Clerk Nelson.

Supervisor Adams called the meeting to order in the McHenry Township Hall at the published and posted time of 7:00 pm with the Pledge of Allegiance to the United States of America.

Minutes of previous meeting:

Trustee Mercurio motioned to approve minutes of December 8, 2016 meeting seconded by Trustee; Schepler, with corrections if needed. Roll call vote:

Mercurio, Shepler, Wallace and Adams, all ayes.

Barla abstained (absent last meeting).

Executive Session Minutes:

None

Public Comment: *Wallace*

Craig Wallace McHenry County Board member thanked Road Commissioner Condon for attending meeting on non-dedicated roads he appreciated all Condon's input.

Approval of Accounts:

Trustee Schepler motioned to approve accounts, seconded by Trustee Barla.

Roll call vote: Mercurio, Schepler, Barla, Wallace and Adams aye, motion carries.

Town Fund:

Trustee Barla motioned to approve receipts and pay bills of Towns Fund, seconded by Trustee Mercurio.

Roll call vote: Mercurio, Schepler, Wallace, Barla and Adams all ayes motion carried.

General Road & Bridge Fund:

Trustee Schepler motioned to approve receipts and pay bills of General Road and Bridge Fund, seconded by Trustee Wallace.

Roll call vote: Mercurio, Schepler, Wallace, Barla and Adams, all ayes motion carried.

Permanent Hard Road Fund:

Trustee Wallace motioned to approve receipts and pay bills of Permanent Hard Road Fund, seconded by Trustee Schepler.

Roll call vote: Mercurio, Schepler, Wallace, Barla and Adams, all ayes motion carried.

Fund Transfers:

None

New Business:

Clerk received and opened one sealed bid for McHenry Township Control Abatement Bids for 2017 at 7 p.m.

This bid submitted from Clarke Environmental Mosquito Management, Inc., a Clark Company

Clarke is out of St. Charles, IL they have been with us for the last 37 years.

We asked for a two-year bid and they gave us another two years after the first two years at the same terms and conditions.

Another condition was that we required a helicopter to reach the hard to get areas of which they have always complied.

All insurances and permits were in packet presented to Trustees and clerk. The total yearly amount for this service: \$64,000.00.

Trustee Barla motioned to accept Clarke mosquito bid as presented, seconded Trustee Schepler.

Roll call vote: Mercurio, Schepler, Barla, Wallace and Adams all ayes motion carried.

Approval of late fees for all organized teams that sign a Field Agreement to use McHenry Township Park baseball, soccer and football fields.

Craig Wallace motioned for a (10% late fee on balance not paid if full from the previous charge, this applies to all fields and light fees) Field agreement to use Township Park, seconded by Amy Mercurio.

Roll call vote:

Mercurio-aye

Schepler-aye

Barla-aye

Wallace-aye

Adams-aye

Motion carried.

Intergovernmental agreement between McHenry Township and McHenry Township Fire Protection District and McHenry Township, McHenry Township Fire Protection District and the Village of Ringwood. There are two intergovernmental agreements into one at this time, as they are the same and yet slightly different.

Deputy Fire Chief Horist explained there are 10 warning sirens; in McHenry Township, eight sirens are owned and maintained by the city of McHenry. Fire district is in partner with the village of Johnsbury station #2 and village of Lakemoor fire station #3.

We are on the process of checking into obtaining six more sirens in order to cover all of McHenry Township.

At this time, we are working on a service agreement to install sirens with McHenry Township at a price of \$22,245.32 or ½ cost to Township.

Another service agreement between McHenry Fire District, McHenry Township and Village of Ringwood to purchase one more siren for the new Fire Station in Ringwood at a cost of \$7,415.12 or 1/3 the price for Township.

Township will not own these sirens, they will be the property of the Fire District and it will be their responsibility for upkeep.

Barla motioned to approve McHenry Township and McHenry Fire Protection District intergovernmental agreement to split the cost of two fire sirens for the cost of \$22,245.32 to be paid within 30 days of this agreement, after fire department board agrees to terms. seconded by Craig Wallace, roll call vote: Mercurio aye, Schepler aye, Barla aye, Wallace aye, and Adams aye motion passed.

Wallace motioned to approve McHenry Fire Protection District, McHenry Township and Village of Ringwood service agreement to equally share the cost of one siren for \$7,415.12 motion seconded by Mercurio, roll call vote: Mercurio aye, Schepler aye, Barla, aye, Wallace aye and Adams aye, motion carried.

IRS standard mileage rate changed from 54 cents per mile to 53.5 cents per mile effective 01/01/2017.

Barla motioned to approve mileage price change to take effect January 1, 2017 seconded by Schepler all in favor motion carried

.Supervisors Comments:

With left over flooring and small additional, kitchen floor is complete, now all Township floors are completed.

Park pavilion is 95% finished, will complete roof when weather is better.

Township built Fish Food Pantry about five years ago and they pay approximately \$500 a month for utilities.

Since Fish Pantry is serving far more people than they expected to be serving, as of last week they are serving more than 250 residents a week, Wonder Lake has a food pantry and they are having the same problem and may have to close their doors, if this happens those people will come to Fish. Supervisor asked board permission to search for grants that might help to build a larger building for Fish to help take care to these Township residents.

Assessors Report:

Report attached.

Highway Commissioners Report:

Report attached.

Schepler motioned to recess regular meeting at 7:55 p.m. and go into Executive Session, seconded by Mercurio Roll Call Vote: Mercurio aye, Schepler aye, Barla aye, Wallace aye and Adams aye all ayes motion carried.

Executive Session

Motion to adjourn

Wallace motioned to adjourn meeting at 8:12 p.m. seconded by Mercurio all in favor motion carried.

Dates to Remember:

Saturday, February 25, 2017 – McHenry Chamber of Commerce Expo.

Next meeting March 9, 2017

A handwritten signature in blue ink, appearing to read "Marsha Nelson", is written over a horizontal line.

Marsha Nelson, McHenry Township Clerk.

**McHenry Township Road District
Monthly Trustee Report
01-12-2017**

Below is information regarding the Road District and current activities:

Non-Dedicated Roads:

Per the intergovernmental agreement with McDOT we have received our payment of \$100,944.31 for the maintenance of about 14 miles of NDR roadways this winter. We have also received billing for maintenance work completed by private contractors for many of these roads.

We are finalizing the surveying/engineering agreement with HR Green for the improvements to Indian Ridge Subdivision based on our review along with McDOT comments. Once this is done we will be entering into an IGA with McDOT to reimburse us for these expenses.

As mentioned last month, we have received several petitions regarding acceptance of additional NDR roads and have passed them on to the County with correspondence indicating that we would accept them once brought up to an acceptable standard.

Previous Petitions

Woodlawn Park Association

Shorewood Association

North Blvd. – Lakemoor

Fegers Road Association

Deep Spring Woods

North Emerald Drive

New Petition

Howell's Villas – Nomis Estates (NDR's around Chapel Hill Golf Course)

Cresthill Road – South of Rte. 120 just east of Lakemoor

An update of the County program is on the agenda for the January 11th Transportation Committee Meeting.

Snow Plowing

We have had several snow events and even some ice since our last meeting. A calendar showing the events is attached. Below season totals to date:

Total Hours	857
Regular	184.25
Overtime	674.75
Total Miles Traveled	10,384 Miles
Total Salt Used	929.75 Tons
Total Liquid Used	8932.00 Gallons

Equipment Sale/Purchase

We have published to sell the following equipment since it is no longer used or is at a point in service life that we have replaced it:

- 1 - Layton Paver Model No. 500
- 1 - Clark Fork Truck (Year - 1979)
- 1 - Ford F350 4X2 Pickup Truck Crew Cab with Tool Box, Fuel Cell, Track Rack and Light Bar. This unit has less than 150,000 miles.

The bid opening for the new Six-Wheeler snow plow is scheduled for January 13, 2017. As I mentioned last meeting this is being complete now so that we have the vehicle prior to the start of the next snow season.

2017 Road Program – Projects

Below is our tentative list of roads to be paved in 2017 by MTRD:

Howe Road including bridge abutment pavement correction on Barnard Mill Road
Annabelle Street
Parker's Highlands Subdivision
Riverside Drive from McCullom Lk. Rd. south to city limits – may include sidewalk

Reclamite Locations

Roads of 2016 Road Program
McCullom Lake Rd. west of Ringwood
Lincoln Rd. east of Chapel Hill Rd. (may be CRF in-place of Reclamite – new wearing surface)
Bayview Rd. northwest past the bridge (paved by County in 2015)

Crack Sealing – Various Locations

Lincoln Road Reconstruction

From Fox River Bridge to Chapel Hill Rd.
To be completed in conjunction with the City of McHenry (lead agency)
Pre-final plans and an estimate of the Township portion should be available on 1/20 +/-
I believe construction is planned for 2017

Tree trimming

We have started our tree trimming in preparation for the 2017 Road Program. We are currently working in Parker's Highlands.

DECEMBER

2016

SUN	MON	TUES	WED	THURS	FRI	SAT
				1	2	3
4 Snow 5" 11:47 am - 5:15 pm 5:30 pm - 9:30 pm OT Hrs 97.25 Salt Used 133 Tons	5	6	7	8	9	10 Snow 2 1/2" 5:55 pm - 11:00 pm Reg Hrs 0 OT Hrs 47.75 Salt Used 86 Tons
11 Snow 4" OT Hrs 132 4:00 am - 8:35 am 9:15 am - 12:15 pm 3:00 pm - 7:00 pm 7:00 pm - 10:00 pm Salt Used 220 Tons	12 Drifts 3:30 am - 9:45 am 10:00 am - 3:30 pm Reg Hrs 53 OT Hrs 41.5 Salt Used 91 Tons	13 Clean-Up 8:15 am - 11:15 am Reg Hrs 4.75 OT Hrs 0 Salt Used .5 Ton	14 Clean-Up/Drifting 7:10am-2:45pm / 1:30pm-3:30pm 10:00 am - 2:15 pm Reg Hrs 32.25 OT Hrs 16 Total Salt 2 Tons	15 Drifting 4:00 am - 5:30 am 7:00 am - 9:30 am 10:15 am - 2:25 pm Reg Hrs 17.25 OT Hrs 3 Salt Used 0 Tons	16 Snow 4" 3:30 pm - 7:00 pm 7:00 pm - 11:00 pm Reg Hrs 0 OT Hrs 68.25 Salt Used 107 Tons	17 Snow 1" 3:30 am - 11:00 am 6:30 am - 2:00 pm Reg Hrs 0 OT Hrs 99.5 Salt Used 97.5 Tons
18 Drifting 4:00 am - 10:30 pm Reg Hrs 0 OT Hrs 76.5 Salt Used 101 Tons	19 Drifting 1:30 pm - 2:30 pm 5:30 pm - 8:00 pm Reg Hrs 9.5 OT Hrs 6 Salt Used 0 Tons	20 Drifting 3:30 am - 12:00 pm 1:00 pm - 3:05 pm Reg Hrs 53.5 OT Hrs 14.25 Salt Used 0 Tons	21 Drifting/Clean-Up 7:15 am - 10:15 am 1:30 pm - 2:00 pm Reg Hrs 14 OT Hours 0 Salt Used 3.75 Tons	22	23 1" Snow 5:00 am - 11:30 am Reg Hrs 0 OT Hrs 72.75 Salt Used 88 Tons	24
25	26	27	28	29	30	31
						TOTALS Reg Hrs 184.25 OT Hrs 674.75 Salt Used 929.75 Tons

Assessor Report January 12, 2017

- We are working through the last leg of appeals (less than 100 to go); should be done in about a month. Overall, seeing more commercial properties being reduced.
- My field staff is mostly inside this month due somewhat to weather but also so we can complete property drawings for the most recent neighborhoods that have been through and gathered current information.
- One of the changes we are seeing in the office comes from the Recorder of Deeds in the county. We get property transfers from sales from them but sometimes we are missing past sales and there are also some transfers that are not automatically sent to the assessor. The change that we have seen since the new Recorder took office is that we are now being charged for any documents we request outside of what is sent to us on a weekly basis. These are important records for the assessment office so the assessors association is trying to set a meeting with the Recorder to try to get this straightened out.
- The dates for the Johnsbury Area Business Association expo have been announced... Saturday March 11 at Johnsbury High School. I will have a booth again this year as another way to reach out and get in touch with our residents.

Respectfully submitted,



Mary Mahady