

MCHENRY TOWNSHIP MONTHLY MINUTES May 2016

STATE OF ILLINOIS  
COUNTY OF MCHENRY      S.S.  
TOWNSHIP OF MCHENRY

**BOARD MEETING  
MINUTES,  
May 12, 2016**

Supervisor Adams called the meeting to order in the McHenry Township Hall at the published and posted time of 7:00 pm with the Pledge of Allegiance to the United States of America.

Attending the meeting was: Supervisor Adams, Trustees, Barla, Mercurio, and Schepler, Road Commissioner Condon, Assessor Mahady, and Clerk Nelson.

Absent: Trustees: Carlile

**Minutes of previous meetings:**

Trustee Schepler motioned to approve minutes of April 14, 2016 meeting, Seconded by trustee Mercurio.

Voice vote: Mercurio, Schepler, Barla and Adams all ayes motion carried.

Trustees: Carlile absent.

**Public Comment:** Cliff Lelgerd commented on agenda noting approve motor fuel tax expenditures for Private Non-dedicated subdivision, it is not private only non dedicated subdivision roads.

**Approval of accounts:**

Trustee Schepler motioned to approve accounts, seconded by trustee Barla.

Voice vote: Mercurio, Schepler, Barla and Adams all ayes.

Motion carried.

Trustees: Carlile absent.

**Town Fund:**

Trustee Schepler motioned to approve receipts and pay bills of the Town Fund, seconded by trustee Mercurio.

Voice vote: Mercurio, Schepler, Barla and Adams all ayes.

Motion carried.

Trustees: Carlile absent

**General Road & Bridge Fund:**

Trustee Barla motioned to approve receipts and pay bills of the General Road and Bridge Fund, seconded by trustee Schepler.

Voice vote: Mercurio, Schepler, Barla and Adams all ayes,

Motion carried.

Trustees: Carlile absent.

**Permanent Hard Road Fund:**

Trustee Mercurio motioned to approve receipts and pay bills of the Permanent Hard Road Fund, seconded by trustee Schepler.

Voice vote: Mercurio, Schepler, Barla and Adams all ayes

Motion carried.

Trustees: Carlile absent.

**Fund Transfers: None**

**New Business:**

- a. Accept Trustee Resignation

Trustee Barla motioned to accept resignation of Trustee Doug Carlile, seconded by trustee Mercurio, all ayes motion carried.

- b. Approve Motor Fuel Tax Expenditures for Non-Dedicated Subdivision

Trustee Schepler motion to approve expenditure for non-dedicated subdivision seconded by trustee Mercurio, Roll call vote: Mercurio, Shepler, Barla and Adams motion carried.

**Supervisors Comments:**

Next week is audit time.

- a. Parks Report in trustees packet
- b. General Assistance Report in trustees packet
- c. Senior Center in trustees packet
- d. McHenry Township Bus Program in trustees packet

**Assessors Report:**

Report attached.

**Highway Commissioners Report:**

Report attached

**Executive Session (if necessary)**

None

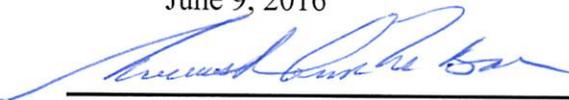
**Motion to adjourn**

Trustee Mercurio motioned to adjourn meeting at 7:46 p.m. seconded by Trustee Barla, all in favor motion carried.

**Dates to remember:**

**Next meetings:**

June 9, 2016



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Marsha Nelson, McHenry Township Clerk.

Assessor Report  
May 12, 2016

- We are currently working on the 2016 assessments. The county has indicated that we will be receiving a positive township factor this year, the first in 7 years. Overall, assessments will go up approximately 8.5% with some areas seeing a greater increase to account for larger market changes in their neighborhood. Please note, **assessments, not taxes.**
- At this time, I anticipate turning in my books (assessments) to the county in July, with assessment notices going out no later than August.
- The 2015 tax bills are to be mailed out from the County tomorrow (May 13<sup>th</sup>) so we are expecting to be busy next week. Other than when assessment notices go out, this is one of our busiest times with residents coming in/calling for explanations.
- I again will be presenting a seminar at the Senior Center regarding property assessments, exemptions and appeals on Wednesday May 25<sup>th</sup> at 10:00. This will be the third year I have done this and I expect it will be as well attended as it has been in the past.
- I did have two Assessor Forums last month extending the opportunity for residents to come and ask questions and/or voice concerns. These were offered on Thursday evening between 5:30-7:30. Unfortunately no one took advantage of these meetings, but I will continue to offer them.
- I have again started to use seasonal help. I have one person that is back for the third year and one that is new. These employees really make a difference during this time of year as we take advantage of the nice weather to improve our records and get the years assessments done in a timely manner.
- As of May, my administrative assistant is full time. This is a much needed addition in order to continue making progress in our records data entry and another staff member to offer additional assistance to our residents.

Respectfully submitted,



Mary Mahady

**McHenry Township Road District**  
**Monthly Trustee Report**  
**5-12-2016**

Below is information regarding the Road District and current activities:

**Snow Plowing:**

WE HOPE THERE WILL BE NO MORE OF THIS UNTIL LATE FALL.

**Tree Trimming:**

Tree trimming for road program has been completed. We are currently estimating the amount of work related to removing ash trees in West Shore Beach by township staff. Additionally, we are planning on getting pricing from a couple of contractors so that we can compare our cost to the work being done by the private sector. This should help us to address the concerns expressed by Mr. Anderson regarding our tree trimming activities and the associated costs.

We also continue to do miscellaneous tree trimming throughout the township in areas needing immediate attention. Keep in mind there are 3 basic reasons for tree trimming:

1. Dead/Dying trees need to be taken down so that we don't need to do this during a storm event when it becomes an emergency situation.
2. The right-of-way needs to have sufficient clearance for our equipment. This is especially important in areas of our paving program because paving contractors often use full size semi-trailer dump trucks for hauling the asphalt. Additionally, we need clearance for our snow plows when they need to lift the dump boxes to shift salt to the rear of the box for spreading.
3. Finally, and probably the most disputed reason is to open the canopy over the road so that sunlight can hit the road. If this isn't done, the road deteriorates faster and as a result, we need to pave more often. This obviously is not in the best interest of the tax payer. To see an example of this, drive down a road that has a completely enclosed canopy and compare it to a road that is open to sunlight in the same vicinity and paved at about the same time.

One final comment regarding tree trimming, we only get to a given street for trimming every 15 to 20 years so when we trim we need to trim back far enough to avoid coming back prior to the 15 to 20-year time frame.

**Road Program 2016:**

Paving contract has been executed. We anticipate the contractor will start sometime in July to early August.

Culverts for replacement should be delivered by the end of next week. Replacement of culverts and re-ditching has begun on Lilly Lake Road in the southeast part of the Township and will continue in a northwesterly direction until completed. We estimate we should complete this work sometime in August.

Total miles – 4.7 +/-

Lilly Lake Road – Twp. Line to Rte. 120

Bay View Lane – Bay Rd. to North Bridge

Pleasant View Dr. & Bridge Street

Nippersink Dr., Ray St., Little St., Vern St.

Miller Rd. – East of Spring Grove Rd.

River Park Subd. – East side of River Rd. and South of Chapel Hill Rd.

Oak Wood Shores Subd.

McCullom Lake Rd. – west of Ringwood Rd.

**Lincoln Road Culvert:**

All permits have been received and the contract for construction has been executed. A preconstruction meeting has been held and initial location of utilities has been completed. Unfortunately, we have two conflicts with utilities and the proposed box culvert. We are currently working with AT&T and Nicor to adjust these utilities with the intent to complete the box culvert installation prior to the start of school in the fall.

**New Snowplow Vehicle – 2016:**

CIT Trucks was the low bidder in the recent bidding of the new snow plows done in conjunction with Dorr Township. We have recently executed the purchase order for the two snow plows at a total cost of \$356,860 which is less than the budgeted \$360,000. We anticipate delivery of the first truck in January or February and the other to be delivered the following September.

**Sign Replacement Program:**

We are currently working to upgrade all our signs in the northeast corner of the township (north of Johnsbury). Nothing new to update.

**Non-Dedicated Roads:**

As mentioned last month, I gave a presentation to the County Transportation Committee on April 20<sup>th</sup> regarding our plan of acceptance of the non-dedicated roads. I believe that our plan is acceptable to some of the committee members but not all of them. As a result, I have reached out to Nick Provenzano since I believe he is one of the members that may disagree with our plan.

I have asked him how he feels about plan, would he like us to change it, does he have another plan the we can adjust our plan to or would he like us to step back and let him handle it. He mentioned he would like to meet with the assistance states attorney and one other member to discuss various alternatives to the situation. I believe no action was taken regarding this matter at the last committee meeting on April 4<sup>th</sup> which I was not able to attend due to a seminar.

Initial Meeting w/ Associations – I have been in contact with Mr. Jim Werner from McDOT and requested that we set times for meeting with the NDR associations. I recommended perhaps two days a month as we move forward. I am waiting for a response on possible dates. Once I have this I will start contacting the associations in order of petition submittal and then as requested by the various associations.

MFT fund documentation will be submitted to the county after our meeting and your signatures on the approval document.

NDR Road & Bridge Funds – once all MFT documentation is submitted we will be proceeding with creation of a similar program for utilization of the MFT funds by the NDR as previously discussed. We have not received any additional feedback from the NDR associations regarding additional services beyond what has been listed in the MFT documents so we will probably just utilize those services as being allowed.

**Salt Storage Issues:**

All required salt purchases have been made. We currently have 4,800 tons in our salt dome and 850 tons stored at Greenwood Township.

**2016-2017 Budget:**

Preliminary Budget has been submitted for review.