

MCHENRY TOWNSHIP MONTHLY MINUTES JULY 2016

STATE OF ILLINOIS
COUNTY OF MCHENRY **S.S.**
TOWNSHIP OF MCHENRY

BOARD MEETING
MINUTES,
July14, 2016

Supervisor Adams called the meeting to order in the McHenry Township Hall at the published and posted time of 7:00 pm with the Pledge of Allegiance to the United States of America.

Attending the meeting was: Supervisor Adams, Trustees, Schepler, Barla, Wallace and Schepler, Road Commissioner Condon, Assessor Mahady and Clerk Nelson.

Absent: Trustee Mercurio

Minutes of previous meeting:

Trustee Schepler motioned to approve minutes of June 9, 2016 meeting, Seconded by trustee Barla, all ayes motion carried.
Trustee: Mercurio absent.

Executive Session Minutes:

1.) *Budget Hearing – Township – 6:30 p.m.*

Motion to approve budget hearing minutes for Township by Trustee Gary Barla, seconded by Trustee Neal Schepler, all in favor motion carries.
Trustee Amy Mercurio absent.

2.) *Budget Hearing – Road District 6:45 p.m.*

Motion to approve budget hearing for Road District by Trustee Gary Barla, seconded by Trustee Neal Schepler, all in favor motion carries.
Trustee Amy Mercurio absent.

3.) *6-16-2016 – Special meeting minutes*

Motion to approve special meeting minutes by Trustee Gary Barla, seconded by Trustee Neal Schepler, all in favor motion carries.
Trustee Amy Mercurio absent

4.) *12-10-2015 – Executive Session Minutes*

Motion to review but not release executive meeting minutes by Trustee Neal Schepler, seconded by Trustee Gary Barla, all in favor motion carries.
Trustee Amy Mercurio absent

5.) *1-14-2016 – Executive Session Minutes*

Motion to review and release executive minutes by Trustee Neal Schepler, seconded by Trustee Gary Barla, all in favor motion carries.
Trustee Amy Mercurio absent

6.) *02-11-2016 -Executive Session Minutes*

Motion to review but not release executive minutes by Trustee Neal Schepler seconded by Trustee Gary Barla, all in favor motion carries.

Trustee Amy Mercurio absent

7.) *6-16-2016 – Executive Session Minutes*

Motion to approve and release executive minutes with correction of removing last paragraph to adjourn meeting as is already stated in 6-16-2016 interviewing candidates by Trustee Neal Schepler and seconded by Trustee Gary Barla all in favor motion carries.

Trustee Amy Mercurio absent

Public Comment:

None

Approval of Accounts:

Trustee Schepler motioned to approve accounts, seconded by Trustee Barla

Voice vote: Schepler, Barla, Wallace and Adams

Motion carried.

Trustee Mercurio absent.

Town Fund:

Motion by Trustee Schepler to approve receipts and pay bills, seconded by Trustee Barla.

Voice vote: Schepler, Barla, Wallace and Adams

Motion carried.

Trustee Mercurio absent

General Road & Bridge Fund:

Motion by Trustee Barla, seconded by Trustee Schepler to approve receipts and pay bills.

Voice vote: Schepler, Barla, Wallace and Adams

Motion carried.

Trustee Mercurio absent.

Permanent Hard Road Fund:

Motion by Trustee Wallace, seconded by Trustee Schepler to approve receipts and pay bills.

Voice vote: Schepler, Barla, Wallace and Adams

Motion carried.

Trustee Mercurio absent.

Fund Transfers:

None

New Business:

None

Supervisors Comments:

- a. Parks Report in trustees packet
- b. General Assistance Report in trustees packet
- c. Senior Center in trustees packet
- d. McHenry Township Bus Program in trustees packet
- e. County approved grant of \$30,000 for first two quarter of senior bus transportation to be received in the near future.

- f. Township is working with Northern Illinois Food Bank and McHenry County Health Department for a possible vegetable garden, will furnish more details in future.

Assessors Report;

Report attached

Highway Commissioners Report:

Report attached

Executive Session (if necessary)

None

Blue Star Banner Program:

Clerk Nelson introduced the Township Board along with the Ladies of Beta Sigma Phi, Chapter 2-IL Rolling Thunder Organization, Warrior Watch Riders, American Polish Legion and McHenry VFW.

Supervisor Adams read resolution followed by:

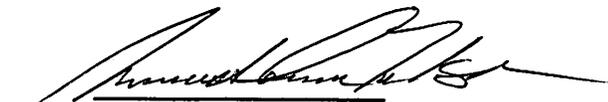
- a.) Trustee Gary Barla presenting Plaque to family of Sergeant Jason Yeninas of the US Marine Corps
- b.) Trustee Neal Schepler presented Plaque to family of Lance corporal Katelin M. Courtright of the US Marine Corps
- c.) Clerk Marsha Nelson presented Plaque to family of Private Daniel C. Tonyan Jr. of the US Army Reserves.
- d.) Trustee Craig Wallace presented Plaque to family of PV2 Eric J. Dockery of the US Army

All families received the Blue Star Banner from the ladies of Beta Sigma Phi, the families also received a challenge coin from members of the Chapter 2-IL Rolling Thunder Organization

Motion to adjourn

Trustee Schepler motioned to adjourn meeting at 8:25 p.m. seconded by Trustee Wallace all in favor motion carried.

Next meeting 08/11/2016



Marsha Nelson, McHenry Township Clerk.

Assessor Report July 14, 2016

- It was brought to my attention that the county does not have any information about the units/ownership of the mobile homes in the Harbor Lights mobile home park. Although they do not get a regular assessment, they do pay a personal property tax on their unit. I am gathering that information and will get it to the County Clerk and then we will have the database to update every year from now on.
- We have had two property owners come to us as a result of them receiving exemptions on both their property here and in Florida. In both cases, the owners were not aware that they were getting the exemptions on both. Unfortunately, they still had to remove them here and pay a large payment of the back taxes they did not pay in Florida.
- As a result of the above scenarios, we have started to send out a welcome letter, along with our exemption brochure, to all new property owners. We are asking them to be aware of the exemptions that are available and to assist us in making sure they are being applied/removed where they should be. We do check owner occupancy on all field visits but if no one is home or no one returns a call after finding our hang tag, exemptions can be removed, or left on, in error. We hope this will be helpful in preventing exemptions on more than one property.
- My Place, a new restaurant in the old Fox Garden Restaurant building on Rte 120, has opened as of late June. There is no progress yet on the old Las Palmas building on Rte 31, but a zoning hearing is scheduled so we will continue to monitor it.
- We are in the final stretch of completing the 2016 assessments. The county is busy with two of the larger townships that were recently submitted, so we will be sending ours at the end of the month. Assessment notices should be out in mid-late August.
- We will be receiving a positive factor for the first time since 2009. The factor is a result of the difference in where assessments are in relation to sale prices over the last three years. Most properties will receive at least an 8% increase; others in areas that were more significantly out of line will see larger increases.

Respectfully submitted,


Mary Mahady

**McHenry Township Road District
Monthly Trustee Report
7-12-2016**

Below is information regarding the Road District and current activities:

Tree Trimming:

Other than some minor storm related tree removal we have not been completing any tree trimming.

We have however started with brush removal along roadways with our boom mower.

Road Program 2016:

The following summary is a status of the Paving Program at the time of this report:

Culvert Replacement/Ditch repair – we have currently completed removal and replacement of all culverts included in the paving program with the exception of Oakwood Shores which is about 25% complete.

Paving and shoulder work has been completed in River Park Subdivision and on Lily Lake Road. Paving has been completed on Bridge Street, Pleasant Drive and the Nippersink Drive Area. Shouldering will be completed within the next two weeks. As of Monday leveling binder has been placed on Miller Road and final paving should be completed prior to Thursday night's meeting. Shouldering will follow shortly thereafter.

We anticipate completing culvert replacement in Oakwood Shores during the early part of August and completing paving by the end of August.

Total miles – 4.7 +/-

Lily Lake Road – Twp. Line to Rte. 120

Bay View Lane – Bay Rd. to North Bridge

Pleasant View Dr. & Bridge Street

Nippersink Dr., Ray St., Little St., Vern St.

Miller Rd. – East of Spring Grove Rd.

River Park Subd. – East side of River Rd. and South of Chapel Hill Rd.

Oakwood Shores Subd.

Lincoln Road Culvert:

Lincoln Road Construction is set to begin on approximately July 18th and will include the road closure from July 18th through August 6th. All agencies and municipalities have been notified. This work will be completed prior to school starting so as to avoid any disruption to bus routes.

Roadway Pavement Striping:

We have started striping of our roadways and should complete this work by early August. Please remember that not only do we stripe our roads but also complete this work for many adjacent municipalities and townships as we are the only township with a truck equipped for painting.

Non-Dedicated Roads:

County Reconstruction Program – I again attended a meeting on July 6th and at that time Nick Provenzano said that he was not ready to present something to the committee but believed he would be ready at the next meeting.

Initial Meeting w/ Associations – I did meet with representatives from East Pistakee Bay association regarding utilizing Road & Bridge funds. I have also had conversations with a representative from the Sunnybank Association.

We have requested proposals for survey work for Mineral Springs, Indian Ridge and East Pistakee Bay subdivisions so that we can start the process of determining what needs to be done to the subdivisions to bring them into the township.

NDR Road & Bridge Funds – We have sent out an email informing the various NDR's of two items that recently came up:

1. An association requested that they be allowed to use our Tax Exempt Number when purchasing materials for the roadways. We have confirmed with the Township Attorney that this is acceptable and will be providing this information when requested.
2. We were asked if the NDR could utilize R&B funds to just purchase materials and then use their funds to pay the contractor directly in an effort to avoid prevailing wage requirements and hopefully make the dollars stretch further. After consulting with the Township Attorney we were informed the since some public funds would be used the full project was subject to the prevailing wage act.

Automated Yard Gate:

The automated yard gate has been installed and is functioning. The gate opens at 6:25 AM and closes at 4:35 PM (soon to be adjusted to 4:05 PM) on all days the township is open.

New Crew Cab Vehicle:

Friday we have the bid opening for a new crew cab to replace the current crew cab pickup. All three local dealers have been made aware of the request for bids.

Right-of-way Vacation:

We have been asked to vacate a portion of right-of-way which currently is occupied by a structure and driveway. It is part of a very old plat resulting from old platting policies that did not take into account roadway modifications as adjacent properties were developed. A hearing on this is scheduled for July 22nd.

We have also been asked to vacate a portion of N. Stilling Boulevard which has never been improved. We are currently moving forward with the paper work on that matter.

Resident Concerns During Road Program:

Recently we have had a few complaints regarding the road program and in an effort to keep you informed I have listed them below.

1. Damage to concrete driveways during the roadway prep and paving process – many concrete driveways have extended to the edge of the road even though our driveway permit specifically says no concrete shall be placed in the right-of-way. As a result, when the driveways are prepared for paving and during paving the pavements can become damaged due to rolling of the newly placed asphalt pavement or chipped during cutting of the driveways so that we can create butt joints for paving. We do the best we can to avoid this but it is impossible to avoid this damage every time.
2. Damage to landscape improvements within the right-of-way – many residents place landscaping and decorative rock within the right-of-way. Although we try to minimize disturbance to these areas it occurs during the replacement of culverts it still occurs. No matter how hard we try to restore these areas we are not professional landscapers and many times are not able to return the landscaping to its original condition or acceptable to the homeowner.

Keep in mind the right-of-way is township property and not private property. We request no concrete and landscaping within the right-of-way for just these reasons. I will be including this topic in our next newsletter.