

**Parks /Building Maintenance Worker
Part Time (25Hours)**

Employee: _____

DEFINITION: Under Parks/Building Manager, performs a variety of assigned maintenance/repair work associated with Township parks, office and facilities; and performs related duties as assigned.

EXAMPLES OF DUTIES:

- 1. Builds, installs, maintains, and repairs chain link fences, wooden fences, backstops, playground equipment, barbecues, picnic tables, roofs, windows, doors, floors, and stone walls by using construction hand and power tools, sledge hammers, wire cutters, etc.**
- 2. Perform daily building maintenance duties, which includes sweeping, vacuuming, moping, empty garbage, set up/take down tables and chairs and inspect soap, air freshener and toilet paper dispensers to ensure they are properly filled and usable.**
- 3. Inspects, maintains, and repairs interior/exterior lighting, walls, doors and windows.**
- 4. Repairs, sands, scrapes, paints, or stains tables, benches, fences, signs and small structures.**
- 5. Mows, aerates, trims, and edges turf areas; rakes, sweeps and vacuums leaves, trimmings, and clippings; weeds, cultivates, plants, fertilizes, irrigates, and sprays planted areas; prunes and trims trees, shrubs, drag ballfields and removes debris. Snowplow, snow blow, shovel and salt to maintain a safe parking lot and sidewalk area.**
- 6. Inspect and cleans buses, trucks, vehicles and equipment to improve the service length of our vehicles and equipment and to keep vehicles and equipment clean to ensure a good public image.**

Employee

Date: _____