McHENRY TOWNSHIP
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Parks & Building Maintenance Worker, McHenry Township, Johnsburg, IL

Job Title: Park and Building Maintenance Worker

Type Position: Full time

Reports To: Parks & Building Maintenance Manager

Job Description:

- Under Parks & Building Maintenance Manager, performs a variety of assigned maintenance/repair work associated with Township parks, office and facilities; and performs related duties as assigned.

Minimum Qualifications:

- Education: High School Diploma or GED
- Must be at least 21 years of age
- Must have a valid state driver's license (Class D license) is standard
- 1-3 years of prior experience in landscaping, custodial work, general construction, or municipal maintenance is desired.
- Work 5 days per week
- Pass pre-employment drug and alcohol screen
- Pass criminal background check

Typical Qualifications & Requirements

- On call (outside of normal working hours) as scheduled/requested, weekday nights, weekends, and possible holidays.
- Assist with event setups for the Township Hall and room rentals
- **Building Maintenance & Custodial Care:** Clean and maintain restrooms, and common areas; perform minor repairs on drywall, doors, locks, flooring, painting, basic plumbing (e.g., flush valves, sinks), and light electrical fixtures.
- **Groundskeeping & Landscaping:** Mow turf, water, trim trees and shrubs, pull weeds, plant flowers, maintain athletic fields, and empty trash receptacles.
    - Athletic field maintenance which includes getting field ready for play, dragging and removing debris, stripping, and removing any water, etc.
- **Seasonal & Weather Operations:** Clear snow and ice from sidewalks, building entrances, and parking lots during winter. On – call for events (snow) outside of normal working hours
- **Equipment Operation & Safety:** Safely operated hand tools, power tools, mowers, tractors, and utility vehicles
    - Operates, services, and makes minor repairs to park maintenance equipment, including sharpening and maintaining hand and power tools, mowers, tractors and small equipment
- **Physical Demands:** Ability to work outdoors in various weather conditions, walk or stand for extended periods, and regularly lift/move heavy equipment or materials (often up to 50–75 lbs).
- **Fleet Maintenance:** Inspect and cleans buses, trucks, vehicles and equipment to improve the service length of our vehicles and equipment and to keep vehicles and equipment clean to ensure a good public image.
- Keep all Township property clean to ensure a good public image

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Pay and Benefits:

- $21.00 per hour, based on experience
- Medical, Dental and Vision Benefits
- IMRF Tier 2 retirement
- Paid Vacation
- Full Time, 40 hours a week
- Paid 30-minute lunch