

MCHENRY TOWNSHIP MONTHLY MINUTES – AUGUST 13, 2020

STATE OF ILLINOIS  
COUNTY OF MCHENRY       S.S.  
TOWNSHIP OF MCHENRY

BOARD MEETING  
AUGUST 13, 2020

Supervisor Adams called the meeting to order in the McHenry Township Hall at the published and posted time of 7:00 pm with the Pledge of Allegiance.

Roll call: Anderson here, Verr here, Adams here, Wojewski here, Rakestraw here.

Also attending the meeting was Clerk Aylward, Attorney Militello and Account Manager Macrito, 13 Public and 1 Public call in.

Public Comment –

**Patty Boyd, McHenry IL** – You were elected to represent the Township, these meetings are beyond ridiculous, and you go out of your way to do what the Township does not want to do. Mr. Verr, you can't censor the clerk you can only censure the clerk. Mr. Anderson the statue you read last meeting does not state what you said and you need to read it again. All of these minutes to be approved are not wrong. Stop trying to make something out of nothing.

**Michael Guy, McHenry, IL** - This agenda has no old business and only two new business items, both are frivolous and have nothing to do with helping the citizens of McHenry Township. Mr. Rakestraw, last month you showed some independent thoughts and some integrity and compassion, now, I'm not surprised you fall to peer pressure from the other two Trustees. Mr. Verr and Anderson's only agenda is to dismantle the Township in a total disregard of the wishes of the voters of McHenry Township. We need at least one of you to show some integrity.

**Mike Tauler, Wonder Lake, IL** – Stated there are two interesting comparisons to Mr. Verr. One being Arthur Butzs who published “The Hoax of the Twentieth Century”: The Case Against the presumed Extermination of European Jewry” Which argues that the Holocaust was a propaganda Hoax. Second, Oswald Spengler who assailed modern medicine for interfering with natural selection and for accelerating racial decay. The Nazi's based much of their platform on the ideas put forth in his book “The Decline of the West.” Very Interesting comparisons. To Mr. Anderson and Rakestraw, is this the type of person you choose to ally with? A man who was praised and defended by a disgusting and racist publication, I implore this board to denounce Mr. Verr and demand his resignation.

- For more in depth details go to [www.youtube.com](http://www.youtube.com) – type in: mchenrytownshiplive
- Audio-recorded is not retained as part of the permanent record.

**Linda Tauler, Wonder Lake, IL** - Mr. Verr please put your mask on. I have tried to be nice, I have tried being mean, I have tried pleading, begging, and demanding. All have fallen on deaf ears. Here are some definitions of Theft, Sadism, Willful ignorance, Coercion, Cronyism, dereliction of duty, Insanity, Megalomania, Altruistic, Egocentric, Obstinate since a lot of things needs to be spelled out for you. Linda stated all of the definitions, because she wanted to make sure the board understood what she was saying. The theft of our voice as members of this township against sadism, willful ignorance, coercion and cronyism of the township board, comprised of so called trustees, needs to be addressed. Your dereliction of duty is at this point a sure sign of insanity. The megalomania exhibited by this board is shocking. Perhaps one day we'll be blessed with an altruistic set of trustees, instead of the egocentric group we have now. I'm not trying to be mean here, I'm trying to make you look at yourselves and decide if this is the man you want to be remembered as. But you're not listening, you never do.

**Robert Beltran, McHenry, IL** – Stated to Mr. Rakestraw that he commended his decision last month to not defund emergency assistance. This protects our township citizens and provides food, shelter and medication when someone is in dire need. This is temporary assistance while the township helps them navigate getting state or county assistance. This program is vital to our citizens to help keep them in their homes. Before you reconsider your decision to defund the program please talk to those who have needed this bridge funding. The emergency assistance a cheap insurance policy that protects all of us during economic hardships.

**Judith Gotlieb, McHenry, IL** - Mr. Rakestraw, I was glad that you voted to keep the energy assistance last month. I would ask you to reconsider keeping the emergency assistance during this time of Covid and economic collapse that has accompanied this pandemic. We are going through what I call our own great depression.

**Jamie Rous, McHenry, IL** - Tonight's agenda Censure the Clerk, For what? Making one mistake? Because he isn't 100% perfect in his job? Mr. Rakestraw left one time and forgot to sign the receipts and bills, did you censure him for that? Mr. Verr constantly asks questions about the Board Packet, did you censure him for that? I can't remember who types up the agenda but should you censure them for putting censor instead of censure? Are we really going to bring up the emergency assistance again? Why do you even bother having discussion and voting if you are going to change your mind when you go home? I cannot stand hypocrites and liars. I am completely in support of separation of church and state, but since you three claim to be of a religious persuasion, I want to point out your hypocrisy. Emergency assistance is there because of an emergency. The small amount of funds received from the township could be the difference between a roof over their head or sleeping in their car. When Jesus gave his sermon on the mound and was told the people were hungry, did he berate them for not planning ahead? Did he tell them to go eat rocks since its vastly superior and a more cost-effective way to fill their bellies? Did he call them thieves? Not a blunt enough example? How about the fact that you claim that having the questions to dissolve the Township on the ballot in March was a blatant attempt to suppress the vote when you use the same type of election to support your claim of being elected by the people to do what you are doing. You lied to voters back then, hiding your true intentions of eliminating the township. Tax payers told you to keep the Township in March, yet you hired a proven loser lawyer who charges almost double our Township attorney, since he did not agree with your idea. \$10,900 later you are no closer to getting your way. \$10,900 of Township money to fund you own personnel vendetta. Who are the thieves now?

- For more in depth details go to [www.youtube.com](http://www.youtube.com) – type in: mchenrytownshiplive
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**Sue Rose, Wonder Lake, IL** - I am very disappointed in you; don't you know that they (Anderson and Verr) are using you as their pawn? Emergency assistance is there to help our neighbors who find themselves in need. Whether it may be food, shelter, medication, etc. How could you of all people, who is also disabled not understand that sometime others need help? You needed help paying your taxes; you got help, well they need help too. You say this is all to save the taxpayers money, then why hire Attorney Hanlon that charged \$10,900.00, to put on the November Ballot to dissolve the township which has already been decided by the township to keep. You are wasting the taxpayer's money. Mike, please keep the emergency assistance program because it is the right thing to do.

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**A motion to approve the revised regular McHenry Township Board meeting minutes of June 11, 2020, with the signed and filed resolution 170521 attached.**

**Motion to approve** made by Trustee Anderson, second by Supervisor Adams

**Discussion Ensued** – Trustee Verr asked multiple questions and Supervisor addressed his questions.

**Roll Call Vote:** Anderson aye, Rakestraw aye, Wojewski aye, Adams aye, Verr nay

**4 ayes, 1 nay** - Motion carries

**I need a motion to approve Special Board Meeting minutes on July 6, 2020**

**Motion to approve made by** Anderson, second by Adams

**Discussion Ensued** – Trustee Verr stated that the editorial of the clerk is not a fair synopsis of what he stated.

**Roll call vote** Anderson aye, Rakestraw aye, Adams aye, Wojewski aye, Verr nay

**4 ayes 1 nay** - Motion Carries

**I need a Motion to approve regular McHenry Township Board Meeting Minutes on July 9, 2020**

**Motion by** Anderson second by Wojewski

**Discussion-** None

**Roll call vote** Anderson aye, Rakestraw aye, Adams aye Wojewski aye, Verr nay.

**4 ayes 1 nay** - Motion Carries

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I need a Motion to approve regular McHenry Township Board meeting minutes on July 13, 2020

Motion by Anderson second by Wojewski

Discussion- None

Roll Call Vote Anderson aye, Rakestraw aye, Adams aye, Wojewski aye Verr nay.

4 ayes 1 nay - Motion Carries

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**Motion for approval of receipts and bills for the Town Fund**

Trustee Anderson Motion to approve receipts and pay bills of the Town Fund, second by Trustee Rakestraw.

Total Reimbursements to be approved:	\$ 00.00
Total Bills to be approved	\$ 24,827.31
Total Bills paid prior to Audit	\$ 41,527.58
Total Bills to be approved	\$ 66,354.89
Total Receipts	\$ 5,857.19

Roll Call Vote: Adams aye (except Hanlon), Anderson aye, Rakestraw aye, Wojewski aye (except Hanlon), Verr nay (Except State & Federal taxes, salaries and insurance, Hanlon and Prime Law).

Discussion Ensued – Trustee Verr asked about the Prime Law bill. Attorney Militello answered his concerns and stated he would add more detail. Trustee Wojewski asked about a bill for \$10,900.00 to Robert Hanlon, he was given a copy of the detail.

4 ayes (with exceptions), 1 nay (with exceptions) – Motion carries

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**Motion for approval of receipts and bills for General Road and Bridge Fund**

Trustee Rakestraw made a Motion to approve receipts and pay bills of the General Road and Bridge Fund, second by Anderson.

Total reimbursements to be approved	\$ 00.00
Total Bills to be approved	\$ 75,115.05
Total Bills paid prior to Audit	\$ 23,110.57
Total Bills to be approved	\$ 98,225.62
Total Receipts	\$ 16,738.77

**Roll Call Vote:** Adams aye, Anderson aye, Rakestraw aye, Wojewski aye, Verr nay (Except State & Federal taxes, salaries, insurance and Prime Law).

Discussion – None

**4 ayes, 1 nay (with exceptions) - Motion carries**

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**Motion for approval of receipts and bills for Permanent Hard Road Fund**

Trustee Wojewski Motion to approve receipts and pay bills of the Permanent Hard Road Fund, Second by Supervisor Adams.

Total reimbursements to be approved	\$ 00.00
Total Bills to be approved	\$ 37,730.68
Total Bills paid prior to Audit	\$ 18,380.44
Total Bills to be approved	\$ 56,111.12
Total Receipts	\$ 211,003.54

**Roll Call Vote:** Adams aye, Anderson aye, Rakestraw aye, Wojewski aye, Verr nay (except State & Federal taxes, salaries and insurance).

Discussion – None

**4 ayes, 1 nay (with exceptions) – Motion carries**

- For more in depth details go to [www.youtube.com](http://www.youtube.com) – type in: mchenrytownshiplive
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**Trustee Verr made a motion to censure the clerk, second by Anderson.**

**Discussion Ensued** - Supervisor Adams stated that mistakes have been made from time to time and when pointed out have been corrected, we all make mistakes. He doesn't believe that this is necessary.

**Trustee Verr then changed his motion to reprimand the clerk, second by Anderson.**

**Discussion Ensued** – Trustee Wojewski asked what the difference was between censured and reprimand. Trustee Verr stated it is a lessor sanction. I, Clerk Aylward stated that in three and a half years I have never missed posting the agenda, I also made changes so that would never happen again. I admit to my mistakes unlike you Mr. Verr who lies about yours. Trustee Rakestraw again asked what the difference is and what does this mean for the clerk. Attorney Militello addressed the board to explain. Potato, Potato, other than the board publically making it known they are disappointed in the clerks job. All this is doing is making a record of the event.

**Roll Call Vote:** Adams nay, Anderson aye, Rakestraw aye, Wojewski nay, Verr aye

**3 ayes, 2 nay** – Motion carries

**Trustee Rakestraw made a motion to eliminate Emergency assistance with a sunset date, second by Anderson.**

**Discussion Ensued** - Supervisor Adams voiced his concerns with elimination of Emergency Assistance and since the board already budgeted for this and then cut that budget, to just let it run out and eliminate next year, if that is what this board wants. Trustee Verr stated that this is just another thing that Townships do to make themselves important and it is not required and it is not a cost effective program. Trustee Wojewski stated so you want to cut Emergency assistance and instead pay a fancy lawyer. Trustee Anderson stated that this not a statutory requirement.

**Trustee Rakestraw made a motion to eliminate Emergency assistance on December 30, 2020 with board reviewing at the November 2020 meeting to possibly extend the elimination date, second by Anderson.**

**Roll Call Vote:** Adams nay, Anderson aye, Rakestraw aye, Wojewski nay, Verr aye

**3 ayes, 2 nay** – Motion carries

- For more in depth details go to [www.youtube.com](http://www.youtube.com) – type in: mchenrytownshiplive
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**Old Business** – Trustee Verr asked about the procedures in place during the pandemic. The Supervisor stated that it is on the website and Terry Wagner – Operations manager is on top of it.

Trustee Verr also asked about the Clerk appointing a Deputy Clerk. The Supervisor stated that no deputy clerk has been appointed.

**Proposed Agenda Items for the Next Monthly Board Meeting** – None

**REVIEW OF EXECUTIVE SESSION MINUTES** - None

**Fund transfers** - (if necessary) - None

- For more in depth details go to [www.youtube.com](http://www.youtube.com) – type in: mchenrytownshiplive
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## SUPERVISOR'S REPORT

- A.) Park Report - see packet
- B.) General Assistance Report - see packet
- C.) Senior Center Report - see packet

ASSESSOR'S REPORT - See packet

HIGHWAY COMMISSIONER'S REPORT – See packet

EXECUTIVE SESSION – None

BOARD MEMBER'S COMMENT - None

## ADJOURNMENT

Motion for adjournment at 9:10 pm, made by Supervisor Adams, second by Trustee Wojewski

All in favor signal by aye - **All ayes, Motion carries**

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Daniel R. Aylward, McHenry Township Clerk

McHenry Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting or the Township facilities should contact Supervisor Adams at 815-385-5605 promptly to allow the Township to make reasonable accommodations for those persons.

McHENRY TOWNSHIP  
McHENRY COUNTY  
McHENRY, ILLINOIS

SUPERVISOR  
CRAIG M. ADAMS

TOWN CLERK  
DAN AYLWARD

TOWN FUND

We, the undersigned members of the **McHENRY TOWNSHIP BOARD OF TRUSTEES** certify that we have this 10th day of September, 2020 examined and audited the amounts due for the items specified in the claims attached and hereby authorize payments of same.

Total reimbursements to be approved	\$	753.64
Total bills to be approved	\$	9,577.13
Total bills paid prior to audit	\$	33,078.86
<b>Total to be approved</b>	<b>\$</b>	<b>43,409.63</b>
<b>Total Receipts:</b>	<b>\$</b>	<b>6,125.11</b>

**Note:** \_\_\_\_\_

Approved Thursday this 10<sup>th</sup> day of September, 2020

\_\_\_\_\_ Bob Anderson, Trustee

\_\_\_\_\_ Mike Rakestraw, Trustee

\_\_\_\_\_ Stan Wojewski, Trustee

\_\_\_\_\_ Steve Verr, Trustee

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Clerk

***Town of McHenry***  
***Statement of Net Assets***

***August 2020***

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ASSETS

Current Assets

McHenry Savings Bank. - MMDA		451,740.42	
McHenry Savings Bank - Ckg.		11,916.48	
BMO Harris M/M 1793		214,819.98	
CL Bank & Trust SafeMAx		530,209.32	
1st Midwest invest 7953		782,886.25	
First Midwest Bk - Invest Fund 1124		3,251.00	
BMO Investment - CD *7910		250,832.53	
Property Tax Receivable			
Property Tax Receivable	1,285,902.00		
Allowance for Uncollectible Prop Tax	(6,430.00)		
TOTAL Net Property Tax Receivable		1,279,472.00	
Prepaid Expenses		12,548.17	
Security Deposit		1,000.00	
Due from other funds		6,882.71	
TOTAL Current Assets			<u>3,545,558.86</u>
TOTAL ASSETS			<u><u>3,545,558.86</u></u>

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LIABILITIES

Current Liabilities

Accounts Payable	5,324.74	
Deposits on Facilities	4,907.39	
Holding Account for Transfer	(0.28)	
Performance Bonds	300.00	
Due to General Assistance	5,772.66	
Accrued Fed Withholding	291.50	
Accrued State Withholding	1,287.68	
Accrued Unemployment	501.75	
Accrued I.M.R.F.-TF	6,948.07	
IMRF Additional Voluntary Contributions	1,094.03	
Accrued life insurance	6.00	
Accrued Liberty Insurance	21.77	
Accrued AFLAC	(34.76)	
Accrued FSA Payable	3,762.01	
Accrued payroll	21,882.81	
Deferred Property Tax Revenue	1,279,472.00	
	<hr/>	
TOTAL Current Liabilities		<u>1,331,537.37</u>
TOTAL LIABILITIES		<u>1,331,537.37</u>

Net Assets

FUND BALANCE		
Fund Balance P/Y Town Fund	<u>2,776,823.84</u>	
TOTAL FUND BALANCE		2,776,823.84
Retained Earnings		(589,413.10)
Fund Balance Year-to-date		26,610.75
		<hr/>
TOTAL Net Assets		<u>2,214,021.49</u>
TOTAL LIABILITIES & Net Assets		<u>3,545,558.86</u>

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Town Clerk

We the undersigned members of the McHenry Township  
Board of Trustees Have examined and audited the Books of

The Town Fund

This 10<sup>th</sup> day of September, 2020 and

Verify that the receipts and expenditures are True and  
Correct as Herein Recorded.

Robert Anderson – Trustee \_\_\_\_\_

Mike Rakestraw – Trustee \_\_\_\_\_

Stan Wojewski – Trustee \_\_\_\_\_

Steve Verr – Trustee \_\_\_\_\_

Submitted by \_\_\_\_\_

Supervisor

\_\_\_\_\_

Town Clerk

# Town of McHenry

## Year-to-Date Performance, August 2020 - current month

	<i>5 Months Ended August 31, 2020</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
<b>Income</b>				
<b>CASH REVENUE</b>				
Property Taxes Town Fund	670,099.62	1,285,900.00	615,800.38	52.1 %
Illinois Replacement Tax	9,035.79	10,000.00	964.21	90.4 %
Security Rental	0.00	2,000.00	2,000.00	
Athletic Field Fees	625.00	4,000.00	3,375.00	15.6 %
Senior Services Rent	4,500.00	9,000.00	4,500.00	50.0 %
Food Pantry Rent	0.00	6,000.00	6,000.00	
Town Hall Rental	(85.00)	10,000.00	10,085.00	-0.8 %
Whcc Rental	1,225.00	7,000.00	5,775.00	17.5 %
Electors Bus Fare	1,588.11	7,600.00	6,011.89	20.9 %
Electors Bus Vouchers	4,520.00	2,500.00	(2,020.00)	180.8 %
Interest Income	3,791.30	25,000.00	21,208.70	15.2 %
Other Revenue	15,386.55	200.00	(15,186.55)	7693.3 %
<b>TOTAL CASH REVENUE</b>	<b>710,686.37</b>	<b>1,369,200.00</b>	<b>658,513.63</b>	<b>51.9 %</b>
<b>TOTAL Income</b>	<b>710,686.37</b>	<b>1,369,200.00</b>	<b>658,513.63</b>	<b>51.9 %</b>
<b>NET REVENUE</b>	<b>710,686.37</b>	<b>1,369,200.00</b>	<b>658,513.63</b>	<b>51.9 %</b>

	<i>5 Months Ended August 31, 2020</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
GROSS PROFIT	710,686.37	1,369,200.00	658,513.63	51.9 %
<b>Expenses</b>				
<b>ADM.- PERSONAL SERVICES</b>				
Salaries - Elected Officials	44,982.63	103,000.00	58,017.37	43.7 %
Salary Elected Hwy Commish 1/2	36,390.49	43,216.00	6,825.51	84.2 %
Salaries - Support Staff	61,141.88	184,000.00	122,858.12	33.2 %
Social Security/ Medicare/Unemployment	10,287.09	27,000.00	16,712.91	38.1 %
I.M.R.F.	10,134.92	22,000.00	11,865.08	46.1 %
Employee Ins. (Health & Life)	42,032.71	84,000.00	41,967.29	50.0 %
HRA - Support	2,321.29	29,900.00	27,578.71	7.8 %
HRA - Elected	2,709.11	17,100.00	14,390.89	15.8 %
<b>TOTAL ADM.-PERSONAL SERVICES</b>	<b>210,000.12</b>	<b>510,216.00</b>	<b>300,215.88</b>	<b>41.2 %</b>
<b>CONTRACTUAL SERVICE</b>				
Equipment Maintenance	820.16	8,950.00	8,129.84	9.2 %
Risk Management Premiums	16,473.00	15,791.00	(682.00)	104.3 %
Telephone	1,008.98	2,500.00	1,491.02	40.4 %
Cell phones	512.28	2,100.00	1,587.72	24.4 %
Travel / Mileage	0.00	2,500.00	2,500.00	
Postage	971.33	3,500.00	2,528.67	27.8 %
Publishing & Printing	106.62	1,500.00	1,393.38	7.1 %
Website Expenses	307.60	1,000.00	692.40	30.8 %
Accounting Services	9,258.50	12,000.00	2,741.50	77.2 %
Legal Services	32,682.50	68,000.00	35,317.50	48.1 %
Dues & Subscriptions	577.06	2,000.00	1,422.94	28.9 %
Notary	0.00	100.00	100.00	
Training	50.00	4,000.00	3,950.00	1.3 %
Bank Fees	0.00	100.00	100.00	
Data Processing Support	11,150.39	31,000.00	19,849.61	36.0 %
Consultant service/ Public Relations	1,791.11	5,000.00	3,208.89	35.8 %
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>75,709.53</b>	<b>160,041.00</b>	<b>84,331.47</b>	<b>47.3 %</b>
<b>COMMODITIES</b>				
Office Supplies	702.15	4,000.00	3,297.85	17.6 %
Operating Supplies	814.90	3,000.00	2,185.10	27.2 %
Furniture/Equipment/Software	3,509.92	5,500.00	1,990.08	63.8 %
<b>TOTAL COMMODITIES</b>	<b>5,026.97</b>	<b>12,500.00</b>	<b>7,473.03</b>	<b>40.2 %</b>
<b>DIRECT FUNDED SERVICES</b>				
Miscellaneous Expense	40.20	2,000.00	1,959.80	2.0 %
Nuisance Ordinance Enforcement	0.00	2,100.00	2,100.00	
Senior Citizen Programs/Net of Reimburse	710.90	5,000.00	4,289.10	14.2 %
Special Events	34.95	500.00	465.05	7.0 %
McHenry DOT/ MCRide	0.00	7,600.00	7,600.00	
Urban Analytics - Cost Study	29,876.25	29,877.00	0.75	100.0 %

	<i>5 Months Ended August 31, 2020</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
TOTAL DIRECT FUNDED SERVICES	30,662.30	47,077.00	16,414.70	65.1 %
CAPITAL OUTLAY				
Capital Outlay	0.00	30,000.00	30,000.00	
TOTAL CAPITAL OUTLAY	0.00	30,000.00	30,000.00	
CONTRACTUAL SERVICES				
PACE LEASE	400.00	0.00	(400.00)	
TOTAL CONTRACTUAL SERVICES	400.00	0.00	(400.00)	
CONTINGENCIES				
Town Fund - Contingencies	15,399.03	50,000.00	34,600.97	30.8 %
TOTAL CONTINGENCIES	15,399.03	50,000.00	34,600.97	30.8 %
ASSESSOR PERSONAL SERVICES				
Salaries	94,658.52	233,000.00	138,341.48	40.6 %
Salary Elected Assessor	32,100.53	76,822.00	44,721.47	41.8 %
Overtime	0.00	2,750.00	2,750.00	
Social Security/ Medicare/ Unemployment	9,725.61	25,500.00	15,774.39	38.1 %
I.M.R.F.	6,421.13	19,500.00	13,078.87	32.9 %
HRA	3,467.73	30,000.00	26,532.27	11.6 %
Employees Ins.(health & Life)	28,811.82	55,000.00	26,188.18	52.4 %
TOTAL ASSESSOR PERSONAL SERVICES	175,185.34	442,572.00	267,386.66	39.6 %
CONTRACTUAL SERVICES				
Maintenance Equipment	223.51	3,000.00	2,776.49	7.5 %
Maintenance Vehicle	169.47	500.00	330.53	33.9 %
Appraisal / Professional Serv	0.00	3,000.00	3,000.00	
Computer Maintenance	8,659.14	25,000.00	16,340.86	34.6 %
Computer License / Software	0.00	15,000.00	15,000.00	
Telephone	1,516.55	4,000.00	2,483.45	37.9 %
Travel / Mileage	510.42	3,000.00	2,489.58	17.0 %
Postage	200.00	1,000.00	800.00	20.0 %
Publishing & Printing	424.05	300.00	(124.05)	141.3 %
Risk Mgmt. Ins.	4,001.00	3,887.00	(114.00)	102.9 %
Dues	50.00	80.00	30.00	62.5 %
Subscriptions	0.00	1,300.00	1,300.00	
Training	0.00	2,500.00	2,500.00	
Fuel IGA Road	0.00	1,200.00	1,200.00	
TOTAL CONTRACTUAL SERVICES	15,754.14	63,767.00	48,012.86	24.7 %
COMMODITIES				
Office Supplies	354.97	2,000.00	1,645.03	17.7 %
Clothing	0.00	375.00	375.00	
TOTAL COMMODITIES	354.97	2,375.00	2,020.03	14.9 %
OTHER EXPENSES				
Miscellaneous Expense	226.97	800.00	573.03	28.4 %
TOTAL OTHER EXPENSES	226.97	800.00	573.03	28.4 %

	<i>5 Months Ended August 31, 2020</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
<b>CAPITAL OUTLAY</b>				
Capital Outlay - Various	339.74	2,000.00	1,660.26	17.0 %
<b>TOTAL CAPITAL OUTLAY</b>	<b>339.74</b>	<b>2,000.00</b>	<b>1,660.26</b>	<b>17.0 %</b>
<b>PARKS PERSONAL SERV</b>				
Salaries	46,473.66	107,000.00	60,526.34	43.4 %
Security	0.00	2,000.00	2,000.00	
Overtime	0.00	3,000.00	3,000.00	
Social Security/Medicare/Unemployment	3,554.59	10,500.00	6,945.41	33.9 %
I.M.R.F.	2,046.03	6,500.00	4,453.97	31.5 %
Employee Insurance (Hth & Life)	13,261.53	24,000.00	10,738.47	55.3 %
HRA	143.54	8,000.00	7,856.46	1.8 %
<b>TOTAL PARK - PERSONAL SERV</b>	<b>65,479.35</b>	<b>161,000.00</b>	<b>95,520.65</b>	<b>40.7 %</b>
<b>CONTRACTUAL SERVICE</b>				
Facility Building Maintenance	3,850.51	22,000.00	18,149.49	17.5 %
Equipment Maintenance	539.58	6,000.00	5,460.42	9.0 %
Vehicle Maintenance	1,704.81	6,000.00	4,295.19	28.4 %
Utilities - TH Generator	0.00	1,000.00	1,000.00	
Utilities - Food Pantry	4,881.50	11,000.00	6,118.50	44.4 %
Town Hall Building Maintenance	3,317.73	18,000.00	14,682.27	18.4 %
Utilities - Town Hall	4,659.46	13,000.00	8,340.54	35.8 %
Utilities - Ball Fields	505.55	2,200.00	1,694.45	23.0 %
Utilities - Park Garage	695.71	1,800.00	1,104.29	38.7 %
Utilities - WHCC	1,007.89	2,500.00	1,492.11	40.3 %
Utilities - Recreation Center	3,689.81	10,000.00	6,310.19	36.9 %
Cell phones	1,260.00	1,800.00	540.00	70.0 %
Uniforms	219.12	1,500.00	1,280.88	14.6 %
Travel / Mileage	0.00	250.00	250.00	
Equipment Rental	0.00	400.00	400.00	
IGA - Fuel	0.00	4,800.00	4,800.00	
Security / Risk Management	2,454.06	8,000.00	5,545.94	30.7 %
Risk Mgmt. Ins.	9,921.00	9,616.00	(305.00)	103.2 %
Training	0.00	450.00	450.00	
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>38,706.73</b>	<b>120,316.00</b>	<b>81,609.27</b>	<b>32.2 %</b>
<b>COMMODITIES</b>				
Operating Supplies	248.79	700.00	451.21	35.5 %
Office Supplies	136.19	250.00	113.81	54.5 %
Small Tools	333.90	1,500.00	1,166.10	22.3 %
Ball Field Maint. Supply	3,048.10	15,000.00	11,951.90	20.3 %
Grounds Maintenance Supplies	1,548.72	15,000.00	13,451.28	10.3 %
<b>TOTAL COMMODITIES</b>	<b>5,315.70</b>	<b>32,450.00</b>	<b>27,134.30</b>	<b>16.4 %</b>
<b>OTHER EXPENSES</b>				
Miscellaneous Expense	0.00	300.00	300.00	
NISRA	0.00	800.00	800.00	
<b>TOTAL OTHER EXPENSES</b>	<b>0.00</b>	<b>1,100.00</b>	<b>1,100.00</b>	

	<i>5 Months Ended August 31, 2020</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
<b>CAPITAL OUTLAY</b>				
CAPITAL OUTLAY -VARIOUS PROJECTS	8,463.75	29,500.00	21,036.25	28.7 %
<b>TOTAL CAPITAL OUTLAY</b>	<b>8,463.75</b>	<b>29,500.00</b>	<b>21,036.25</b>	<b>28.7 %</b>
<b>Electors Senior Express</b>				
Salaries	22,838.64	66,000.00	43,161.36	34.6 %
S.S. / Medicare/ Unemploment	2,058.79	6,000.00	3,941.21	34.3 %
IMRF	764.52	2,500.00	1,735.48	30.6 %
Employee Insurance (Health & Life)	6,494.68	11,500.00	5,005.32	56.5 %
HRA	18.00	8,550.00	8,532.00	0.2 %
<b>TOTAL Electors Senior Express - Personnel</b>	<b>32,174.63</b>	<b>94,550.00</b>	<b>62,375.37</b>	<b>34.0 %</b>
<b>Contratual Services</b>				
Vehicle Maintenance	110.00	4,000.00	3,890.00	2.8 %
Cell Phone	968.85	2,400.00	1,431.15	40.4 %
Occupational Health	272.00	1,000.00	728.00	27.2 %
Dispatch	0.00	3,600.00	3,600.00	
Risk Mgmt. Ins.	3,568.00	3,600.00	32.00	99.1 %
Training/ Travel	0.00	600.00	600.00	
Fuel IGA	0.00	20,000.00	20,000.00	
Pace Lease	(600.00)	4,800.00	5,400.00	-12.5 %
<b>TOTAL Contractual Services</b>	<b>4,318.85</b>	<b>40,000.00</b>	<b>35,681.15</b>	<b>10.8 %</b>
<b>Commodities</b>				
Office Supplies	0.00	200.00	200.00	
Operrating Supplies	557.50	400.00	(157.50)	139.4 %
Miscellaneous	0.00	300.00	300.00	
<b>TOTAL Commodities</b>	<b>557.50</b>	<b>900.00</b>	<b>342.50</b>	<b>61.9 %</b>
<b>TOTAL Expenses</b>	<b>684,075.62</b>	<b>1,801,164.00</b>	<b>1,117,088.38</b>	<b>38.0 %</b>
<b>OPERATING PROFIT</b>	<b>26,610.75</b>	<b>(431,964.00)</b>	<b>(458,574.75)</b>	<b>-6.2 %</b>
<b>PROFIT BEFORE TAXES</b>	<b>26,610.75</b>	<b>(431,964.00)</b>	<b>(458,574.75)</b>	<b>-6.2 %</b>
<b>NET PROFIT</b>	<b>26,610.75</b>	<b>(431,964.00)</b>	<b>(458,574.75)</b>	<b>-6.2 %</b>

11:35 am

# Town of McHenry

## Accounts Payable Open Invoice Report

Invoice No.	Invoice Date	Reference	Due Date	Original Amount	Activity to Date	Current Balance
ACE MCH	Ace Hardware McHenry					
124871	08/10/20		09/11/20	49.49	0.00	49.49
368952/B	08/11/20		09/11/20	4.66	0.00	4.66
369253/B	08/19/20		09/11/20	34.35	0.00	34.35
369452/B	08/24/20		09/11/20	49.72	0.00	49.72
		Vendor Total		138.22	0.00	138.22
B AND B	B and B Coatings Co.					
120285	08/18/20		09/11/20	3700.00	0.00	3700.00
		Vendor Total		3700.00	0.00	3700.00
CINTAS	Cintas Corp. Loc. #355					
4058986853	08/18/20		09/11/20	114.05	0.00	114.05
		Vendor Total		114.05	0.00	114.05
EX	Excalibur Technology Corporation					
101224	08/13/20		09/11/20	134.88	0.00	134.88
101795	09/03/20		09/11/20	274.47	0.00	274.47
		Vendor Total		409.35	0.00	409.35
FOX	Fox Valley Chemical Co.					
56607	09/01/20		09/11/20	64.98	0.00	64.98
		Vendor Total		64.98	0.00	64.98
JENSEN	Jensen's Plumbing & Heating					
110472	08/13/20		09/11/20	173.09	0.00	173.09
		Vendor Total		173.09	0.00	173.09
MCH AR	McHenry Area Chamber Com					
2020 DUES	09/01/20		09/11/20	140.00	0.00	140.00
		Vendor Total		140.00	0.00	140.00
MENARDS FL	Menards					
73398	08/10/20		09/11/20	27.32	0.00	27.32
74547	08/24/20		09/11/20	21.28	0.00	21.28
74905	08/28/20		09/11/20	46.84	0.00	46.84

11:35 am

# Town of McHenry

## Accounts Payable Open Invoice Report

Invoice No.	Invoice Date	Reference	Due Date	Original Amount	Activity to Date	Current Balance
MENARDS FL 75162	Menards 08/31/20		09/11/20	12.49	0.00	(continued) 12.49
		Vendor Total		107.93	0.00	107.93
MIDWEST 203597	Midwest Hose and Fittings, Inc. 08/07/20		09/11/20	70.69	0.00	70.69
		Vendor Total		70.69	0.00	70.69
PITTNEY 1016025120	Pittney Bowes - Rent 07/12/20		09/11/20	78.00	0.00	78.00
1016176507	08/07/20		09/11/20	73.14	0.00	73.14
101624721	08/14/20		09/11/20	73.14	0.00	73.14
		Vendor Total		224.28	0.00	224.28
PRIME LAW 9596	Prime Law Group, LLC 09/03/20		09/11/20	2906.25	0.00	2906.25
		Vendor Total		2906.25	0.00	2906.25
STANS 355185	Stan's Office Technologies 09/02/20		09/11/20	101.79	0.00	101.79
355200	09/02/20		09/11/20	93.06	0.00	93.06
		Vendor Total		194.85	0.00	194.85
THE MULCH 155073	The Mulch Center 08/27/20		09/11/20	75.60	0.00	75.60
		Vendor Total		75.60	0.00	75.60
THINK 2505	Think Big Go Local, Inc. 08/01/20		09/11/20	273.50	0.00	273.50
		Vendor Total		273.50	0.00	273.50
VICTOR 152185	Victor Motorsports 08/11/20		09/11/20	44.13	0.00	44.13
152215	08/12/20		09/11/20	31.58	0.00	31.58

11:35 am

# Town of McHenry

## Accounts Payable Open Invoice Report

Invoice No.	Invoice Date	Reference	Due Date	Original Amount	Activity to Date	Current Balance
VICTOR		Victor Motorsports				(continued)
		Vendor Total		75.71	0.00	75.71
WAR 4742589-0		Warehouse Direct Office Products				
	08/14/20		09/11/20	660.00	0.00	660.00
		Vendor Total		660.00	0.00	660.00
WILSON 0329551-IN		Wilson Landscape Supply, Inc.				
	08/10/20		09/11/20	248.63	0.00	248.63
		Vendor Total		248.63	0.00	248.63
		Report Total		9577.13	0.00	9577.13

# Town of McHenry

## Check Register (Checks and EFTs of All Types)

(Report period: August 14, 2020 to September 10, 2020)

	EFT #/ Vendor	Name	Discounts	Net Amount	
220.51 +					
547.06 +					
883.03 +					
130.30 +					
17.34 +					
235.00 +					
891.74 +		Cash Account #6 [McHenry Svgs. Bk. - Chkg]			
132.06 +	DOCK&FIELD	Tea Olive1, LLC	0.00	29.99	
40.56 +	PA	Napa Auto Parts	0.00	113.76	
398.92 +	TURF	J.W.Turf, Inc.	0.00	722.33	
46.84 +	NLON	Law Offices of Robert T. Hanlon & Assoc.	0.00	10900.00	
22.00 +	<	Fox Valley Chemical Co.	0.00	604.26	
38.51 +		Excalibur Technology Corporation	0.00	3934.93	
43.97 +	ER	Eder, Caasella & Co.	0.00	1850.00	
106.50 +		Ed's Automotive/Jim's Muffler Shop	0.00	30.00	
16,123.94 +	TAS	Cintas Corp. Loc. #355	0.00	114.05	
1,360.72 +	IE	Pace Suburban Bus	0.00	800.00	
152.79 +	EL SEPTIC	Pitel Septic, Inc.	0.00	425.00	
808.66 +	STICPLACE	Plasticplace	0.00	1174.75	
62.68 +	MCH	Ace Hardware McHenry	0.00	115.53	
616.22 +	ME LAW	Prime Law Group, LLC	0.00	3581.25	
185.36 +	LL	Quill	0.00	146.23	
619.80 +	OPEN	Schopen Pest Solutions, Inc.	0.00	95.00	
93.77 +	NS	Stan's Office Technologies	0.00	136.99	
112.00 +	K BROS	Buck Bros., Inc.	0.00	53.24	
151.21 +	IS	Sam's Club	0.00	220.51	
56.16 +	IARDS FL	T.O.I.	0.00	547.06	
126.61 +	ICAST 575	Menards	0.00	883.03	
100.00 +	IE DEPOT	Comcast	0.00	130.30	
175.00 +	ISSER	Home Depot Credit Services	0.00	17.34	
186.49 +	ZON	Carol Messer	0.00	235.00	
7,727.84 +	ZON	SYNCB/AMAZON	0.00	891.74	
665.27 +	ZON	*		Voiced: Continued Stub	
	04 TH	Nicor Gas	0.00	132.06	
	3 PANTRY	NICOR	0.00	40.56	
	ZON	Verizon Wireless	0.00	398.92	
	-MART	Walmart Community	0.00	46.84	
	ED W	United Way	0.00	22.00	
	05 WHCC	Nicor Gas	0.00	38.51	
	01 RC	Nicor Gas	0.00	43.97	
	EMPLOYEE	Employee Benefits Corp.	0.00	106.50	
24704	08/26/20	BLUE CROSS	Blue Cross/Blue Shield of IL	0.00	16123.94
24706	08/26/20	METLIFE	MetLife	0.00	1360.72
1090	08/27/20	PAYROLL	Craig M Adams	Voiced: Direct Deposit	
1091	08/27/20	PAYROLL	Robert G Anderson	Voiced: Direct Deposit	
1092	08/27/20	PAYROLL	Daniel R Aylward	Voiced: Direct Deposit	
1093	08/27/20	PAYROLL	James E Condon	Voiced: Direct Deposit	
1094	08/27/20	PAYROLL	Christopher M Du-Lock	Voiced: Direct Deposit	
1095	08/27/20	PAYROLL	Eric L Floden	Voiced: Direct Deposit	
1096	08/27/20	PAYROLL	Florence Giba	Voiced: Direct Deposit	
1097	08/27/20	PAYROLL	Patrick H Hampton	Voiced: Direct Deposit	
1098	08/27/20	PAYROLL	Sally H Hulka	Voiced: Direct Deposit	

*Total paid prior to mtg*

033.....  
35,078.86 \*

*Approved at last mtg.*

11:36 am

# Town of McHenry

## Check Register (Checks and EFTs of All Types)

(Report period: August 14, 2020 to September 10, 2020)

Check Number	Date	EFT #/ Vendor	Name	Discounts	Net Amount
1099	08/27/20	PAYROLL	Eileen L Jensen-Maggioncalda		Voided: Direct Deposit
1100	08/27/20	PAYROLL	Mary V Mahady		Voided: Direct Deposit
1101	08/27/20	PAYROLL	Denise M McGill		Voided: Direct Deposit
1102	08/27/20	PAYROLL	Melissa Mikulski		Voided: Direct Deposit
1104	08/27/20	PAYROLL	Michael R Rakestraw		Voided: Direct Deposit
1105	08/27/20	PAYROLL	Therese C Reeves		Voided: Direct Deposit
1106	08/27/20	PAYROLL	William G Rieke		Voided: Direct Deposit
1107	08/27/20	PAYROLL	Annette M Rosentreter		Voided: Direct Deposit
1108	08/27/20	PAYROLL	Donna E Santi		Voided: Direct Deposit
1109	08/27/20	PAYROLL	Shatairen M Spates		Voided: Direct Deposit
1110	08/27/20	PAYROLL	Ilene G Sulentic		Voided: Direct Deposit
1111	08/27/20	PAYROLL	Steven R Verr		Voided: Direct Deposit
1112	08/27/20	PAYROLL	Terrence L Wagner		Voided: Direct Deposit
1113	08/27/20	PAYROLL	John W Warneke		Voided: Direct Deposit
1114	08/27/20	PAYROLL	Stanley J Wojewski		Voided: Direct Deposit
24707	08/27/20	KOEN	Donna Koerner	0.00	152.79
1103	08/27/20	PAYROLL	Robert A Pepping		Voided: Direct Deposit
366	08/28/20	PAYROLL	US Tax Deposit		7566.23
365	08/28/20	PAYROLL	IL Tax Deposit		1522.31
24709	08/31/20	C2008 TH	Commonwealth Edison	0.00	808.66
24710	08/31/20	C3007 WHCC	Commonwealth Edison	0.00	62.68
24711	08/31/20	C4030 PANTRY	Com Ed	0.00	616.22
24712	08/31/20	C7005 BF	ComEd	0.00	185.36
24713	08/31/20	C8008 RC	Com Ed	0.00	619.80
24715	08/31/20	LIBERTY NATI	Liberty National	0.00	93.77
24716	08/31/20	NCPERS-IL IM	NCPERS Group Life Ins.	0.00	112.00
24708	08/31/20	C0009 GAR	Commonwealth Edison	0.00	151.21
24714	08/31/20	AFLAC	AFLAC Attn:	0.00	56.16
24718	09/01/20	COMCAST 286	Comcast	0.00	126.61
24717	09/01/20	2 BOLING	Laura Boling	0.00	100.00
24719	09/02/20	2 PLANT	Plantspiration NFP, Inc.	0.00	175.00
24722	09/03/20	COMCAST 712	Comcast Cable	0.00	186.49
297	09/03/20	IMRF	IL Municipal Retirement	0.00	7727.84
24720	09/03/20	MDC	MDC Environmental Services, Inc.	0.00	665.27
Cash account Total				0.00	66994.71
Report Total				0.00	66994.71

(\*) One or more checks have payee names that do not match the name contained within the database record.

# Town of McHenry

## Bank Transactions

(Report period: August 1, 2020 to August 31, 2020)

0\* \*  
 89.40 +  
 9.19 +  
 2,125.00 +  
 480.51 +  
 3,093.01 +  
 328.00 +

*Total Receipts*

006.....  
 6,125.11 \*  
 0\* \*

Description	Deposits	Withdraws	Charges	Credits
Cash Account #1 [McHenry Svgs. Bk. - MMDA]				
ep			80.50	
ep			3084.18	
ep			11666.62	
ep			1297.41	
ep			29505.63	
7 - 6th distribution	16494.31			
ep			1600.39	
08/11/20 2476 Sweep			60.67	
08/12/20 2477 Sweep			56.16	
08/13/20 2478 Sweep			17887.38	
08/14/20 2479 Sweep			300.00	
08/18/20 2480 Sweep			19199.28	
08/19/20 2481 Sweep			13997.84	
08/20/20 2482 Sweep			2540.77	
08/21/20 2483 Sweep			200.00	
08/24/20 814 PPT - 7th distribution	22203.07			
08/24/20 2484 Sweep			237.85	
08/25/20 2485 Sweep			146.23	
08/27/20 2486 Sweep			18648.45	
08/28/20 2487 Sweep			200.61	
08/31/20 815 Interest	89.40			
<b>Cash Account Total</b>	<b>38786.78</b>	<b>0.00</b>	<b>120709.97</b>	<b>0.00</b>

# Town of McHenry

## Bank Transactions

(Report period: August 1, 2020 to August 31, 2020)

Date	RefNo	Description	Deposits	Withdraws	Charges	Credits
Cash Account #6 [McHenry Svgs. Bk. - Chkg]						
08/03/20	4753	Sweep	80.50			
08/04/20	2895	FSA Reimbursement			888.87	
08/04/20	4744	GA-FWT/SWT Liability	688.12			
08/04/20	4754	Sweep	3084.18			
08/05/20	2898	GA-PR Liability			688.12	
08/05/20	4755	Sweep	11666.62			
08/06/20	4745	GA-IMRF	1547.81			
08/06/20	4756	Sweep	1297.41			
08/07/20	2899	GA-IMRF			1547.81	
08/07/20	4757	Sweep	29505.63			
08/10/20	4758	sweep	1600.39			
08/11/20	2900	DD Trans			19927.69	
08/11/20	4759	Sweep	60.67			
08/12/20	2901	Debit - Pittney Bowes			84.69	
08/12/20	4747	Various	2125.00			
08/12/20	4760	Sweep	56.16			
08/13/20	4761	Sweep	17887.38			
08/14/20	4762	Sweep	300.00			
08/17/20	2904	FSA Reimbursement			72.51	
08/17/20	4748	Various	480.51			
08/17/20	4749	GA-FWT/SWT Liability	707.91			
08/18/20	2903	GA-PR Liability			707.91	
08/18/20	4763	Sweep	19199.28			
08/19/20	4764	Sweep	13997.84			
08/20/20	2905	HRA Reimbursement			645.77	
08/20/20	4765	Sweep	2540.77			
08/21/20	4766	Sweep	200.00			
08/24/20	4767	Sweep	237.85			
08/25/20	2902	DD Trans			20257.90	
08/25/20	4768	Sweep	146.23			
08/26/20	4750	Various	3093.01			
08/27/20	2906	HRA Reimbursement			221.18	
08/27/20	2908	Debit - Webex			149.75	
08/27/20	4751	Various	328.00			
08/27/20	4769	Sweep	18648.45			
08/28/20	2907	FSA Reimbursement			50.86	
08/28/20	4770	Sweep	200.61			
08/31/20	2909	IRT July 2020			331.74	
08/31/20	4752	GA/FWT-SWT Liability	707.93			
08/31/20	4771	Interest	9.19			
Cash Account Total			130397.45	0.00	45574.80	0.00

# Town of McHenry

## Bank Transactions

(Report period: August 1, 2020 to August 31, 2020)

11:36 am

<u>Date</u>	<u>RefNo</u>	<u>Description</u>	<u>Deposits</u>	<u>Withdraws</u>	<u>Charges</u>	<u>Credits</u>
		Report Total	169184.23	0.00	166284.77	0.00

McHENRY TOWNSHIP  
McHENRY COUNTY  
McHENRY, ILLINOIS

SUPERVISOR  
CRAIG M. ADAMS

TOWN CLERK  
DAN AYLWARD

**GENERAL ROAD & BRIDGE**

We, the undersigned members of the **McHENRY TOWNSHIP BOARD OF TRUSTEES** certify that we have this 10th day of September, 2020, examined and audited amounts due for the items specified in the claims attached and hereby authorize payments of same:

Total reimbursements to be approved:	\$	00.00
Total bills to be approved:	\$	83,257.41
Total bills paid prior to audit	\$	19,324.96
<b>Total to be approved:</b>	<b>\$</b>	<b>102,582.37</b>
<b>Total Receipts:</b>	<b>\$</b>	<b>11,523.91</b>

**Note:**

Approved Thursday this 10th day of September, 2020

\_\_\_\_\_ Robert Anderson - Trustee

\_\_\_\_\_ Mike Rakestraw – Trustee

\_\_\_\_\_ Stan Wojewski – Trustee

\_\_\_\_\_ Steve Verr – Trustee

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Town Clerk

# Town of McHenry Road - GRB

## Statement of Net Assts

August 2020

ASSETS		
Current Assets		
PAYROLL POSTING ERROR		0.23
Cash		
BMO Harris M/M # 9974	80,345.82	
McHenry Savings Bank - Ckg.	(3,298.32)	
McHnery Savings Bank. - MMDA	610,454.34	
TOTAL Total Cash		687,501.84
Property Tax Receivable		
Property Tax Receivable	1,048,326.00	
Allowance for Uncollectible Prop. Taxes	(5,242.00)	
TOTAL Net Property Tax Receivable		1,043,084.00
Prepaid Expenses		9,496.50
Security Deposits		2,000.00
Inventory		162,560.00
TOTAL Current Assets		<u>1,904,642.57</u>
TOTAL ASSETS		<u>1,904,642.57</u>
LIABILITIES		
Current Liabilities		
Accounts Payable		89,571.53
Deposits on Facilities		
Deposits on Facilities	1,000.00	
TOTAL Deposits on Facilities		1,000.00
Culvert Deposits		14,300.00
Development Deposits		(156,396.23)
Accrued Federal Withholding-RB		4,667.94
Accrued State Withholding-RB		(537.87)
Accrued Unemployment-RB		123.23
Accrued I.M.R.F.-RB		3,361.32
Voluntary IMRF After Tax		1,527.38
Accrued AFLAC		70.68
Flex Spending Plan		111.98
Accrued payroll		8,788.00
Deferred Property Tax Revenue		1,043,084.00
TOTAL Current Liabilities		<u>1,009,671.96</u>
TOTAL LIABILITIES		<u>1,009,671.96</u>
Net Assets		
Fund Balance Prior Year R&B		2,526,427.90
Balance in Funds Prior Year		(1,663,950.22)
Year-to-Date Fund Balance		32,492.93
TOTAL Net Assets		<u>894,970.61</u>

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TOTAL LIABILITIES & Net Assets

1,904,642.57

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We the undersigned members of the McHenry Township  
Board of Trustees Have examined and audited the Books of

The General Road and BRIDGE Fund

This 10<sup>th</sup> day of September, 2020 and

Verify that the receipts and expenditures are True and  
Correct as Herein Recorded.

Robert Anderson – Trustee \_\_\_\_\_

Mike Rakestraw – Trustee \_\_\_\_\_

Stan Wojewski – Trustee \_\_\_\_\_

Steve Verr – Trustee \_\_\_\_\_

Submitted by \_\_\_\_\_

Supervisor

\_\_\_\_\_

Town Clerk

# Town of McHenry Road - GRB

## Year-to-Date Performance, August 2020 - current month

	<i>5 Months Ended August 31, 2020</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
<b>Income</b>				
<b>CASH REVENUE</b>				
Property Taxes	546,312.01	1,045,000.00	498,687.99	52.3 %
Illinois Replacement Tax	23,520.93	30,000.00	6,479.07	78.4 %
IGA Misc.	38,315.96	150,000.00	111,684.04	25.5 %
Traffic Fines	2,492.30	12,000.00	9,507.70	20.8 %
Interest Income	853.49	7,000.00	6,146.51	12.2 %
Sale of Equipment	0.00	10,000.00	10,000.00	
Damage Reimbursement	258.10	2,500.00	2,241.90	10.3 %
Culvert Inspection Fees	1,500.00	1,000.00	(500.00)	150.0 %
Recycling	379.00	700.00	321.00	54.1 %
Other Revenue	377.03	2,000.00	1,622.97	18.9 %
Overweight Permits	2,250.00	2,800.00	550.00	80.4 %
<b>TOTAL CASH REVENUE</b>	<b>616,258.82</b>	<b>1,263,000.00</b>	<b>646,741.18</b>	<b>48.8 %</b>
<b>TOTAL Income</b>	<b>616,258.82</b>	<b>1,263,000.00</b>	<b>646,741.18</b>	<b>48.8 %</b>
<b>NET REVENUE</b>	<b>616,258.82</b>	<b>1,263,000.00</b>	<b>646,741.18</b>	<b>48.8 %</b>
<b>GROSS PROFIT</b>	<b>616,258.82</b>	<b>1,263,000.00</b>	<b>646,741.18</b>	<b>48.8 %</b>
<b>Expenses</b>				
<b>ADM. DIVISION - PERSONAL SERV.</b>				
Salaries	129,804.51	284,250.00	154,445.49	45.7 %
Overtime	1,818.64	16,713.00	14,894.36	10.9 %
Highway Commissioner Salary	0.00	43,215.00	43,215.00	
Social Security & Medicare	9,885.30	30,155.00	20,269.70	32.8 %
I.M.R.F.	8,173.72	24,478.00	16,304.28	33.4 %
Employee Insurance	25,319.02	44,700.00	19,380.98	56.6 %
HRA	5,133.77	26,000.00	20,866.23	19.7 %
<b>TOTAL PERSONAL SERVICES</b>	<b>180,134.96</b>	<b>469,511.00</b>	<b>289,376.04</b>	<b>38.4 %</b>
<b>CONTRACTUAL SERVICES</b>				
General Insurance	50,601.00	55,000.00	4,399.00	92.0 %
Telephone	11,103.00	18,300.00	7,197.00	60.7 %
Computer Maintenance	8,062.80	20,000.00	11,937.20	40.3 %
Travel	1,888.92	7,500.00	5,611.08	25.2 %
Postage	200.00	600.00	400.00	33.3 %
Publishing & Printing	377.48	1,000.00	622.52	37.7 %

	<i>5 Months Ended August 31, 2020</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Accounting Services	9,258.50	12,000.00	2,741.50	77.2 %
Legal Services	11,187.00	20,000.00	8,813.00	55.9 %
Dues & Subscriptions	738.17	6,500.00	5,761.83	11.4 %
Training	0.00	7,000.00	7,000.00	
Consultant Service	1,367.50	30,000.00	28,632.50	4.6 %
Recycling	0.00	1,900.00	1,900.00	
<b>TOTAL CONTRACTUAL SERVICES</b>	<b>94,784.37</b>	<b>179,800.00</b>	<b>85,015.63</b>	<b>52.7 %</b>
<b>COMMODITIES</b>				
Office Supplies	998.49	4,000.00	3,001.51	25.0 %
<b>TOTAL Total Commodities</b>	<b>998.49</b>	<b>4,000.00</b>	<b>3,001.51</b>	<b>25.0 %</b>
<b>OTHER EXPENSES</b>				
Municipal Replacement Tax	1,279.21	3,000.00	1,720.79	42.6 %
Bank Fees	0.00	200.00	200.00	
Miscellaneous Expense	327.25	1,200.00	872.75	27.3 %
<b>TOTAL OTHER EXPENSES</b>	<b>1,606.46</b>	<b>4,400.00</b>	<b>2,793.54</b>	<b>36.5 %</b>
<b>CAPITAL OUTLAY</b>				
Capital Outlay	0.00	4,000.00	4,000.00	
<b>TOTAL CAPITAL OUTLAY</b>	<b>0.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	
<b>ROAD DIVISION - CONTRAC. SERV.</b>				
Bridge Repairs	0.00	10,000.00	10,000.00	
Maintenance Service - Bldg.	1,692.50	13,000.00	11,307.50	13.0 %
Maintenance Service - Equipmen	2,586.30	35,000.00	32,413.70	7.4 %
Maintenance Service - Road	0.00	2,000.00	2,000.00	
Engineering Service	137,115.13	350,000.00	212,884.87	39.2 %
Tree Trimming	0.00	15,000.00	15,000.00	
Street Lighting	29,926.34	55,000.00	25,073.66	54.4 %
Utilities	6,364.93	20,000.00	13,635.07	31.8 %
Rentals	391.00	5,000.00	4,609.00	7.8 %
Subcontractor Snow Plowing	1,025.00	20,000.00	18,975.00	5.1 %
<b>TOTAL TOTAL CONTRACTUAL SERIVCES</b>	<b>179,101.20</b>	<b>525,000.00</b>	<b>345,898.80</b>	<b>34.1 %</b>
<b>COMMODITIES</b>				
Maintenance Supplies - Bldg.	238.43	7,500.00	7,261.57	3.2 %
Maint. Supplies-Snow-Salt	28,736.48	100,000.00	71,263.52	28.7 %
Maintenance Supplies - Equipmt	20,868.62	78,000.00	57,131.38	26.8 %
Maint. Supplies-Road	2,575.79	85,000.00	82,424.21	3.0 %
Operating Supplies	10,939.56	41,000.00	30,060.44	26.7 %
Fuel & Oil	18,059.12	90,000.00	71,940.88	20.1 %
Sand & Gravel	0.00	2,000.00	2,000.00	
Small tools	4,336.96	9,000.00	4,663.04	48.2 %
Sign Replacement Program	4,935.45	17,000.00	12,064.55	29.0 %
<b>TOTAL COMMODITIES</b>	<b>90,690.41</b>	<b>429,500.00</b>	<b>338,809.59</b>	<b>21.1 %</b>
<b>OTHER EXPENSES</b>				
Miscellaneous Expense	1,000.00	1,000.00	0.00	100.0 %

	<i>5 Months Ended August 31, 2020</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
NDR Subdivisions (50% GRB taxes)	34,000.00	34,000.00	0.00	100.0 %
TOTAL OTHER EXPENSES	35,000.00	35,000.00	0.00	100.0 %
CAPITAL OUTLAY				
Deferred Maintenance	0.00	10,000.00	10,000.00	
Capital Outlay - Equipment	1,450.00	11,000.00	9,550.00	13.2 %
TOTAL CAPITAL OUTLAY	1,450.00	21,000.00	19,550.00	6.9 %
CONTINGENCIES				
Contingencies	0.00	35,000.00	35,000.00	
TOTAL CONTINGENCIES	0.00	35,000.00	35,000.00	
TOTAL Expenses	583,765.89	1,707,211.00	1,123,445.11	34.2 %
OPERATING PROFIT	32,492.93	(444,211.00)	(476,703.93)	-7.3 %
PROFIT BEFORE TAXES	32,492.93	(444,211.00)	(476,703.93)	-7.3 %
NET PROFIT	32,492.93	(444,211.00)	(476,703.93)	-7.3 %

# Town of McHenry Road - GRB

## Accounts Payable Open Invoice Report

Invoice No.	Invoice Date	Reference	Due Date	Original Amount	Activity to Date	Current Balance
ADAMS S 364648	Adams Steel Service & Supply Inc 08/27/20		09/11/20	26.00	0.00	26.00
	Vendor Total			26.00	0.00	26.00
AMAZON BUS 1PCF-VX66-677R	Amazon Capital Services, Inc. 08/20/20		09/11/20	79.98	0.00	79.98
	Vendor Total			79.98	0.00	79.98
BHFX 373068	BHFX Digital Imaging 08/12/20		09/11/20	101.20	0.00	101.20
	Vendor Total			101.20	0.00	101.20
CONDON EXP AUGUST 2020 EXP	Jim Condon 08/31/20		09/11/20	292.68	0.00	292.68
	Vendor Total			292.68	0.00	292.68
ED'S R 302214-1 303207-1	Ed's Rental & Sales Inc. 08/10/20 08/18/20		09/11/20 09/11/20	230.00 161.00	0.00 0.00	230.00 161.00
	Vendor Total			391.00	0.00	391.00
EX 101224	Excalibur Technology Corp. 08/13/20		09/11/20	67.45	0.00	67.45
	Vendor Total			67.45	0.00	67.45
EXPERT 26528	Expert Installations, Inc. 08/12/20		09/11/20	222.50	0.00	222.50
	Vendor Total			222.50	0.00	222.50
HR GREEN 137144 137338 137339	HR Green, Inc. 08/13/20 08/20/20 08/20/20		09/11/20 09/11/20 09/11/20	2227.20 25921.58 11220.31	0.00 0.00 0.00	2227.20 25921.58 11220.31
	Vendor Total			39369.09	0.00	39369.09

# Town of McHenry Road - GRB

## Accounts Payable Open Invoice Report

Invoice No.	Invoice Date	Reference	Due Date	Original Amount	Activity to Date	Current Balance
IL DEPT	Illinois Department of Agriculture					
42107	08/17/20		09/11/20	40.00	0.00	40.00
82746	08/18/20		09/11/20	30.00	0.00	30.00
	Vendor Total			70.00	0.00	70.00
MIDWEST HOSE	Midwest Hose and Fittings, Inc.					
203597	08/07/20		09/11/20	70.69	0.00	70.69
203644	08/10/20		09/10/20	245.25	0.00	245.25
	Vendor Total			315.94	0.00	315.94
NAPA	Napa Auto Parts					
773114	08/07/20		09/11/20	32.99	0.00	32.99
773849	08/13/20		09/11/20	160.09	0.00	160.09
773879	08/13/20		Cr	-18.00	0.00	-18.00
774402	08/18/20		09/11/20	142.09	0.00	142.09
775247	08/25/20		09/11/20	42.10	0.00	42.10
775428	08/27/20		09/11/20	35.50	0.00	35.50
775660	08/28/20		09/11/20	366.28	0.00	366.28
	Vendor Total			761.05	0.00	761.05
NUNDA TWP	Nunda Township Road District					
08072020	08/07/20		09/11/20	34000.00	0.00	34000.00
	Vendor Total			34000.00	0.00	34000.00
PETRO	PetroChoice					
50299253	08/12/20		09/11/20	2726.44	0.00	2726.44
50311531	08/25/20		09/11/20	1207.31	0.00	1207.31
	Vendor Total			3933.75	0.00	3933.75
PRIME LAW	Prime Law Group LLC					
9596	09/03/20		09/11/20	956.25	0.00	956.25
	Vendor Total			956.25	0.00	956.25
QUALITY	Quality Tire Service					
58711	09/01/20		09/11/20	294.92	0.00	294.92

# Town of McHenry Road - GRB

## Accounts Payable Open Invoice Report

Invoice No.	Invoice Date	Reference	Due Date	Original Amount	Activity to Date	Current Balance
QUALITY	Quality Tire Service					(continued)
		Vendor Total		294.92	0.00	294.92
R.A. S027920	R.A. Adams Entpr. Inc. 08/19/20		09/11/20	19.40	0.00	19.40
		Vendor Total		19.40	0.00	19.40
SCHEFLOW 21645	Scheflow Engineers 08/04/20		09/11/20	1540.00	0.00	1540.00
		Vendor Total		1540.00	0.00	1540.00
STOCK&FIELD 003870/B	Tea Olive 1, LLC 08/18/20		09/11/20	3.98	0.00	3.98
		Vendor Total		3.98	0.00	3.98
TERMINAL 62107-00	Terminal Supply Co. 08/18/20		09/11/20	110.82	0.00	110.82
		Vendor Total		110.82	0.00	110.82
THINK 2505	Think Big Go Local, Inc. 08/01/20		09/11/20	273.50	0.00	273.50
		Vendor Total		273.50	0.00	273.50
UNITED 297287	United Laboratories 09/03/20		09/11/20	222.00	0.00	222.00
		Vendor Total		222.00	0.00	222.00
VICTOR 152357	Victor Motorsports 08/20/20		09/11/20	205.90	0.00	205.90
		Vendor Total		205.90	0.00	205.90
		Report Total		83257.41	0.00	83257.41

11:54

# wn of McHenry Road - GRB Register (Checks and EFTs of All Types)

Report period: August 14, 2020 to September 10, 2020)

166.67 +  
 250.24 +  
 547.05 +  
 549.40 +  
 4,517.10 +  
 19.50 +  
 423.70 +  
 52.90 +  
 38.68 +  
 83.56 +  
 132.26 +  
 31.54 +  
 141.36 +  
 32.00 +  
 606.25 +  
 25.58 +  
 9.95 +  
 7.11 +  
 6.63 +  
 351.02 +  
 58.91 +  
 1,491.33 +  
 5,218.30 +  
 58.40 +  
 486.50 +  
 3,956.86 +  
 62.16 +  
 027.....  
 19,324.96 \*  
 0. \*

*Total paid prior to mty*

*19,324.96 \**

Dr	Name	Discounts	Net Amount
	Cash Account #3 [McHenry Svgs. Bk. - Chkg]		
	PetroChoice	0.00	5570.10
W	Prime Law Group LLC	0.00	3569.25
	Rush Truck Center - Huntley	0.00	208.90
V	Schefflow Engineers	0.00	13395.00
	Toby James Schimel	0.00	23.76
ELD	Tea Olive 1, LLC	0.00	185.02
	Terminal Supply Co.	0.00	157.96
	Vanderstappen Land Surveying Inc.	0.00	350.00
H	McHenry Ace Hardware	0.00	14.34
	Grainger	0.00	438.00
	HI-VIZ. INC.	0.00	720.00
	HR Green, Inc.	0.00	13253.00
E N	Interrstate Batteries of North Chicago	0.00	262.90
	McCann Industries, Inc.	0.00	146.40
	Menards - F.L.	0.00	700.62
IOSE	Midwest Hose and Fittings, Inc.	0.00	171.87
	Napa Auto Parts	0.00	300.15
SAF	Northern Safety Co., Inc	0.00	1067.38
JS	Amazon Capital Services, Inc.	0.00	101.48
	Cargill Incorporated	0.00	28736.48
P	Jim Condon	0.00	493.37
	Connor Co.	0.00	102.50
	General Truck Parts & Equipment	0.00	1447.50
	Excalibur Technology Corp.	0.00	1599.07
	Eder, Casella & Co.	0.00	1850.00
	Dusty's DC Electrical & Powercoating	0.00	250.00
	Tel - Assist	0.00	166.67
12136	08/17/20 AT & T	0.00	250.24
12135	08/17/20 TOI	0.00	547.05
12138	08/25/20 STATE DISBUR	0.00	549.40
12139	08/26/20 BLUE CROSS/	0.00	4517.10
12140	08/26/20 EBC-EMPLOYEE	0.00	19.50
12141	08/26/20 METLIFE	0.00	423.70
1021	08/27/20 PAYROLL		Voided: Direct Deposit
1022	08/27/20 PAYROLL		Voided: Direct Deposit
1023	08/27/20 PAYROLL		Voided: Direct Deposit
1024	08/27/20 PAYROLL		Voided: Direct Deposit
12142	08/27/20 N02337810002	0.00	52.90
12143	08/27/20 N26769719167	0.00	38.68
12144	08/27/20 STAPLES	0.00	83.56
12145	08/27/20 WAL-MART	0.00	132.26
1020	08/27/20 PAYROLL		Voided: Direct Deposit
362	08/28/20 PAYROLL		2772.23
364	08/28/20 PAYROLL		528.19
12148	08/31/20 COMSALT 1038	0.00	31.54

*Approved at last mty*

11:54 am

# Town of McHenry Road - GRB

## Check Register (Checks and EFTs of All Types)

(Report period: August 14, 2020 to September 10, 2020)

Check Number	Date	EFT #/ Vendor	Name	Discounts	Net Amount
12149	08/31/20	AFLAC	AFLAC Attn:	0.00	141.36
12150	08/31/20	NCPERS-IL IM	NCPERS Group Life Insurance	0.00	32.00
12146	08/31/20	COMGAR 3005	Commonwealth Edison	0.00	606.25
12147	08/31/20	COMRECY 5074	Commonwealth Edison	0.00	25.58
12154	09/01/20	VILLAGE M	Village Of McCullom Lake	0.00	6.63
12152	09/01/20	VILLAGE J	Village Of Johnsburg	0.00	9.95
12151	09/01/20	CITY MCH	City Of McHenry	0.00	351.02
12153	09/01/20	VILLAGE L	Village Of Lakemoor	0.00	7.11
12156	09/02/20	VERIZON	Verizon Wireless	0.00	58.91
12155	09/02/20	HOME DEPOT	Home Depot Credit Services	0.00	1491.33
12158	09/03/20	COM-ST.LITES	Commonwealth Edison	0.00	5218.30
12159	09/03/20	COMCAST 535	Comcast Cable	0.00	58.40
12160	09/03/20	MDC	MDC Environmental Services, Inc.	0.00	486.50
295	09/03/20	I.M.R.F.	I.M.R.F.	0.00	3956.86
12157	09/03/20	COMCAST 712	Comcast Cable	0.00	62.16
Cash account Total				0.00	97740.43
Report Total				0.00	97740.43

# Town of McHenry Road - GRB

## Bank Transactions

(Report period: August 1, 2020 to August 31, 2020)

0\* \*  
 350.00 +  
 2,895.00 +  
 8,158.10 +  
 2.03 +  
 118.78 +  
 005.....  
 11,523.91 \*

Description	Deposits	Withdraws	Charges	Credits
Cash Account #3 [McHenry Svgs. Bk. - Chkg]				
0* *    R-FWT/SWT Liability	5572.18			
R-PR Liabilty			5572.18	
' Permits	350.00			
A Reimbursement			192.69	
08/06/20    2738    Sweep	1097.88			
08/07/20    2739    Sweep	10434.06			
08/10/20    2740    Sweep	335.66			
08/11/20    875    DD Trans			6839.05	
08/11/20    2741    Sweep	788.18			
08/12/20    2734    Various	2895.00			
08/12/20    2742    Sweep	5555.87			
08/13/20    874    HRA Reimbursement			2517.86	
08/13/20    2743    Sweep	6526.33			
08/14/20    2744    Sweep	100.00			
08/17/20    2735    PHR-FWT/SWT Liability	5411.17			
08/17/20    2745    Sweep	23325.31			
08/18/20    877    PHR-PR Liability			5411.17	
08/18/20    2746    Sweep	32224.93			
08/19/20    2747    Sweep	14750.07			
08/20/20    878    HRA Reimbursement			232.74	
08/20/20    2748    Sweep	732.98			
08/21/20    2749    Sweep	6533.62			
08/25/20    876    DD Trans			7274.20	
08/25/20    2750    Sweep	23.76			
08/26/20    2736    Various	8158.10			
08/31/20    879    IRT July 2020			3395.25	
08/31/20    2737    PHR-FWT/SWT Liability	5500.31			
08/31/20    2751    Interest	2.03			
Cash Account Total	130317.44	0.00	31435.14	0.00

# Town of McHenry Road - GRB

11:54 am

## Bank Transactions

(Report period: August 1, 2020 to August 31, 2020)

Date	RefNo	Description	Deposits	Withdraws	Charges	Credits
Cash Account #4 [McHenry Svgs. Bk. - MMDA]						
08/06/20	1664	Sweep			1097.88	
08/07/20	1665	Sweep			10434.06	
08/10/20	423	PPT - 6th Distribution	13443.32			
08/10/20	1666	Sweep			335.66	
08/11/20	1667	Sweep			788.18	
08/12/20	1668	Sweep			5555.87	
08/13/20	1669	Sweep			6526.33	
08/14/20	1670	Sweep			100.00	
08/17/20	1671	Sweep			23325.31	
08/18/20	1672	Sweep			32224.93	
08/19/20	1673	Sweep			14750.07	
08/20/20	1674	Sweep			732.98	
08/21/20	1675	Sweep			6533.62	
08/24/20	424	PPT - 7th distribution	18096.13			
08/25/20	1676	Sweep			23.76	
08/31/20	425	Interest	118.78			
<b>Cash Account Total</b>			<b>31658.23</b>	<b>0.00</b>	<b>102428.65</b>	<b>0.00</b>
<b>Report Total</b>			<b>161975.67</b>	<b>0.00</b>	<b>133863.79</b>	<b>0.00</b>

McHENRY TOWNSHIP  
McHENRY COUNTY  
McHenry, ILLINOIS

SUPERVISOR  
CRAIG M. ADAMS

TOWN CLERK  
DAN AYLWARD

**PERMANENT HARD ROAD**

We, the undersigned members of the **McHENRY TOWNSHIP BOARD OF TRUSTEES** certify that we have this 10th day of September 2020, examined and audited amounts due for the items specified in the claims attached and hereby authorize payment of same.

Total reimbursements to be approved	\$	00.00
Total bills to be approved	\$	717,950.72
Total bills paid prior to audit	\$	15,315.75
<b>Total to be approved</b>	<b>\$</b>	<b>733,266.47</b>
<b>Total Receipts:</b>	<b>\$</b>	<b>3,551.50</b>

**Note:** \_\_\_\_\_

Approved Thursday this 13th day of September, 2020

\_\_\_\_\_ Robert Anderson - Trustee

\_\_\_\_\_ Mike Rakestraw - Trustee

\_\_\_\_\_ Stan Wojewski - Trustee

\_\_\_\_\_ Steve Verr - Trustee

\_\_\_\_\_ Supervisor

\_\_\_\_\_ Town Clerk

# Town of McHenry Road - PHR

## Statement of Net Assets

August 2020

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### ASSETS

#### Current Assets

McHenry Savings Bank - Ckg.	(365.85)	
McHenry Savings Bank. - MMDA	812,657.30	
McH Bk & Trust CD #7646-1	62,978.61	
Property Tax Receivable	1,400,001.00	
Allowance for Uncollectible Prop Taxes	(7,000.00)	
	<hr/>	
TOTAL Current Assets		2,268,271.06
TOTAL ASSETS		<hr/> <u>2,268,271.06</u>

### LIABILITIES

#### Current Liabilities

Accounts Payable	705,275.92	
Unemployment tax	186.16	
Accrued I.M.R.F.	(5,338.69)	
Voluntary IMRF after tax	10,895.99	
Accrued Liberty Insurance	(14.96)	
Accrued FSA	984.93	
Accrued Payroll	12,857.60	
Deferred Property Tax Levy	1,393,001.00	
	<hr/>	
TOTAL Current Liabilities		2,117,847.95
TOTAL LIABILITIES		<hr/> <u>2,117,847.95</u>

#### Net Assets

Balance in Funds Prior Year	338,232.18	
Year-to-Date Earnings	(187,809.07)	
	<hr/>	
TOTAL Net Assets		150,423.11
TOTAL LIABILITIES & Net Assets		<hr/> <u>2,268,271.06</u>

We the undersigned members of the McHenry Township  
Board of Trustees Have examined and audited the Books of

The Permanant H&D Road Fund

This 10<sup>th</sup> day of September, 2020 and  
Verify that the receipts and expenditures are True and  
Correct as Herein Recorded.

Robert Anderson – Trustee \_\_\_\_\_

Mike Rakestraw – Trustee \_\_\_\_\_

Stan Wojewski – Trustee \_\_\_\_\_

Steve Verr – Trustee \_\_\_\_\_

Submitted by \_\_\_\_\_

Supervisor

\_\_\_\_\_

Town Clerk

# Town of McHenry Road - PHR

## Year-to-Date Performance, August 2020 - current month

	<i>5 Months Ended August 31, 2020</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
<b>Income</b>				
Property tax	729,585.61	1,400,000.00	670,414.39	52.1 %
Illinois Replacement Tax	14,906.96	30,000.00	15,093.04	49.7 %
Interest income	703.20	3,000.00	2,296.80	23.4 %
Miscellaneous income	350.00	2,000.00	1,650.00	17.5 %
IGA/ Co. NSR Roads Reconstructiion	205,875.00	1,898,100.00	1,692,225.00	10.8 %
CDBG Grant - North Blvd.	0.00	142,500.00	142,500.00	
Community Foundation Grant	0.00	10,000.00	10,000.00	
Orchard beach IGA	0.00	175,000.00	175,000.00	
North Blvd. - lakemoor	0.00	15,000.00	15,000.00	
<b>TOTAL Income</b>	<b>951,420.77</b>	<b>3,675,600.00</b>	<b>2,724,179.23</b>	<b>25.9 %</b>
<b>NET REVENUE</b>	<b>951,420.77</b>	<b>3,675,600.00</b>	<b>2,724,179.23</b>	<b>25.9 %</b>
<b>GROSS PROFIT</b>	<b>951,420.77</b>	<b>3,675,600.00</b>	<b>2,724,179.23</b>	<b>25.9 %</b>
<b>Expenses</b>				
<b>ADM. DIVISION - PERSONAL SERV.</b>				
Salaries	207,789.65	383,805.00	176,015.35	54.1 %
Overtime	1,437.93	50,881.00	49,443.07	2.8 %
Social Security/ Medicare/ Unemployment	15,918.30	42,816.00	26,897.70	37.2 %
I.M.R.F.	13,391.36	34,756.00	21,364.64	38.5 %
Employee Insurance	44,936.00	78,000.00	33,064.00	57.6 %
HRA	876.73	52,000.00	51,123.27	1.7 %
<b>TOTAL ADM. DIVIISION-PERSONAL SERV.</b>	<b>284,349.97</b>	<b>642,258.00</b>	<b>357,908.03</b>	<b>44.3 %</b>
<b>COMMODITIES</b>				
Road Repair & Construction	846,497.30	3,000,000.00	2,153,502.70	28.2 %
<b>TOTAL COMMODITIES</b>	<b>846,497.30</b>	<b>3,000,000.00</b>	<b>2,153,502.70</b>	<b>28.2 %</b>
<b>CONTINGENCIES</b>				
Contingencies	8,382.57	150,000.00	141,617.43	5.6 %
<b>TOTAL CONTINGENCIES</b>	<b>8,382.57</b>	<b>150,000.00</b>	<b>141,617.43</b>	<b>5.6 %</b>
<b>TOTAL Expenses</b>	<b>1,139,229.84</b>	<b>3,792,258.00</b>	<b>2,653,028.16</b>	<b>30.0 %</b>
<b>OPERATING PROFIT</b>	<b>(187,809.07)</b>	<b>(116,658.00)</b>	<b>71,151.07</b>	<b>161.0 %</b>

	<i>5 Months Ended August 31, 2020</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
PROFIT BEFORE TAXES	(187,809.07)	(116,658.00)	71,151.07	161.0 %
NET PROFIT	(187,809.07)	(116,658.00)	71,151.07	161.0 %

# Town of McHenry Road - PHR

## Accounts Payable Open Invoice Report

Invoice No.	Invoice Date	Reference	Due Date	Original Amount	Activity to Date	Current Balance
ADS 19409291	Advance Drainage Systems 08/12/20		09/11/20	5243.00	0.00	5243.00
	Vendor Total			5243.00	0.00	5243.00
BEDROCK HILLTOP DRIVE 20-071	Bedrock Stabilization, Inc. 09/01/20 09/03/20		09/11/20 09/11/20	3212.80 5000.00	0.00 0.00	3212.80 5000.00
	Vendor Total			8212.80	0.00	8212.80
CONSERV 65101508	Conserv FS - Wauconda 08/11/20		09/11/20	2244.86	0.00	2244.86
	Vendor Total			2244.86	0.00	2244.86
K. COSTELLO 575	K. Costello 08/25/20		09/11/20	2500.00	0.00	2500.00
	Vendor Total			2500.00	0.00	2500.00
MCGILL 16321MG	McGill Landscaping, Inc. 08/17/20		09/11/20	1119.84	0.00	1119.84
	Vendor Total			1119.84	0.00	1119.84
MID 231593W	Mid-American Water of Wauconda 07/24/20		09/11/20	82.00	0.00	82.00
	Vendor Total			82.00	0.00	82.00
NUNDA 08072020	Nunda Township 08/07/20		09/11/20	4121.57	0.00	4121.57
	Vendor Total			4121.57	0.00	4121.57
PAYNE 451010-01	Payne & Dolan, Inc. 08/17/20		09/11/20	405616.04	0.00	405616.04
	Vendor Total			405616.04	0.00	405616.04
SCHROEDER	Schroeder Asphalt Services, Inc.					

# Town of McHenry Road - PHR

## Accounts Payable Open Invoice Report

Invoice No.	Invoice Date	Reference	Due Date	Original Amount	Activity to Date	Current Balance
SCHROEDER 2020-195	Schroeder Asphalt Services, Inc. 07/14/20		09/11/20	273538.65	0.00	(continued) 273538.65
	Vendor Total			273538.65	0.00	273538.65
SPRING 995	Spring Lake Sand & Gravel 07/18/20		09/11/20	154.38	0.00	154.38
	Vendor Total			154.38	0.00	154.38
SUPERIOR 200670R1-C	Superior Paving Inc. 08/17/20		09/11/20	1761.00	0.00	1761.00
	Vendor Total			1761.00	0.00	1761.00
TONYAN 108904	Tonyan Bros. Inc. 08/08/20		09/11/20	386.35	0.00	386.35
109030	08/15/20		09/11/20	427.15	0.00	427.15
109141	08/22/20		09/11/20	8081.08	0.00	8081.08
	Vendor Total			8894.58	0.00	8894.58
UPLAND 929C	Upland Construction & Maintenance LLC 09/01/20		09/11/20	4462.00	0.00	4462.00
	Vendor Total			4462.00	0.00	4462.00
	Report Total			717950.72	0.00	717950.72

# Town of McHenry Road - PHR

## Check Register (Checks and EFTs of All Types)

(Report period: August 14, 2020 to September 10, 2020)

0. \*  
 84.00 +  
 737.75 +  
 8,615.39 +  
 36.00 +  
 64.00 +  
 221.31 +  
 5,557.30 +  
 007.....  
 15,315.75 \*  
 0. \*

EFT #/ Vendor	Name	Discounts	Net Amount
Cash Account #7 [McHenry Svgs. Bk. - Chkg]			
SIES	Potsies Inc.	0.00	3850.00
JYAN	Tonyan Bros. Inc.	0.00	6351.16
AND	Upland Construction & Maintenance LLC	0.00	11200.00
RAN M	Curran Materials Company	0.00	433.60
SERV	Conserv FS - Wauconda	0.00	2645.50
	Mid-American Water of Wauconda	0.00	5010.00
STELLO	K. Costello	0.00	2500.00
ADS	Advance Drainage Systems	0.00	5740.42
12105 08/25/20	STATE DISBUR	0.00	84.00
12108 08/26/20	METLIFE	0.00	737.75
12106 08/26/20	BLUE CROSS	0.00	8615.39
12107 08/26/20	EBC	0.00	36.00
1044 08/27/20	PAYROLL		Voided: Direct Deposit
1045 08/27/20	PAYROLL		Voided: Direct Deposit
1046 08/27/20	PAYROLL		Voided: Direct Deposit
1047 08/27/20	PAYROLL		Voided: Direct Deposit
1048 08/27/20	PAYROLL		Voided: Direct Deposit
1050 08/27/20	PAYROLL		Voided: Direct Deposit
1051 08/27/20	PAYROLL		Voided: Direct Deposit
1052 08/27/20	PAYROLL		Voided: Direct Deposit
1053 08/27/20	PAYROLL		Voided: Direct Deposit
1054 08/27/20	PAYROLL		Voided: Direct Deposit
1049 08/27/20	PAYROLL		Voided: Direct Deposit
349 08/28/20	PAYROLL		IL Tax Deposit 872.37
362 08/28/20	PAYROLL		US Tax Deposit 4627.94
12110 08/31/20	NCPERS-IL IM	0.00	64.00
12109 08/31/20	LIBERTY NATI	0.00	221.31
294 09/03/20	IMRF	0.00	5557.30
Cash account Total		0.00	58546.74
Report Total		0.00	58546.74

*approved at last mtg*

# Town of McHenry Road - PHR

## Bank Transactions

(Report period: August 1, 2020 to August 31, 2020)

*Total receipts*

0. \*  
 3,395.25 +  
 1.83 +  
 154.42 +  
 003.....  
3,551.50 \*  
 0. \*

Description	Deposits	Withdraws	Charges	Credits
Cash Account #7 [McHenry Svgs. Bk. - Chkg]				
	33.82			
	5572.18			
08/06/20 2204 Sweep	64.00			
08/07/20 2205 Sweep	17416.69			
08/10/20 2206 Swewep	2488.25			
08/11/20 948 DD Trans			13371.51	
08/13/20 2207 Sweep	13371.51			
08/17/20 2208 Sweep	11151.59			
08/18/20 2209 Sweep	433.60			
08/19/20 2210 Sweep	26411.16			
08/20/20 950 HRA Reimbursement			559.80	
08/20/20 2211 Sweep	559.80			
08/21/20 2212 Sweep	5145.50			
08/25/20 949 DD Trans			13557.49	
08/27/20 2213 Sweep	13557.49			
08/31/20 2201 IRT July 2020	3395.25			
08/31/20 2214 Sweep	2189.06			
08/31/20 2215 Interet	1.83			
Cash Account Total	101791.73	0.00	27488.80	0.00

# Town of McHenry Road - PHR

12:12 pm

## Bank Transactions

(Report period: August 1, 2020 to August 31, 2020)

Date	RefNo	Description	Deposits	Withdraws	Charges	Credits
Cash Account #9 [McHenry Svgs. Bk. - MMDA]						
08/03/20	1919	Sweep			33.82	
08/04/20	1920	Sweep			5572.18	
08/06/20	1921	Sweep			64.00	
08/07/20	1922	Sweep			17416.69	
08/10/20	364	PPT - 6th Distribution	17957.90			
08/10/20	1923	Swewep			2488.25	
08/13/20	1924	Sweep			13371.51	
08/17/20	1925	Sweep			11151.59	
08/18/20	1926	Sweep			433.60	
08/19/20	1927	Sweep			26411.16	
08/20/20	1928	Sweep			559.80	
08/21/20	1929	Sweep			5145.50	
08/24/20	365	PPT - 7th distribution	24173.31			
08/27/20	1930	Sweep			13557.49	
08/31/20	366	Interest	154.42			
08/31/20	1931	Sweep			2189.06	
Cash Account Total			42285.63	0.00	98394.65	0.00
Report Total			144077.36	0.00	125883.45	0.00

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ESTABLISHING  
SEXUAL HARASSMENT PREVENTION TRAINING  
IN THE TOWNSHIP OF MCHENRY, ILLINOIS**

WHEREAS, McHenry Township (the "Township"), McHenry County, Illinois, is a non-home rule unit of local government pursuant to Article VII, § 8 of the 1970 Illinois Constitution;

WHEREAS, the Illinois Human Rights Act, Sexual Harassment Prevention Training, Public Act 101-221, requires employers to provide sexual harassment prevention training;

WHEREAS, every employer with employees working in the State of Illinois is required to provide all employees with annual sexual harassment prevention training that complies with Section 2-109 of the Illinois Human Rights Act ("IHRA");

WHEREAS, employers may develop their own sexual harassment prevention training program that meets or exceeds the minimum standards for sexual harassment prevention training as outlined in Section 2-109(B) of the IHRA, or they may use the model sexual harassment prevention training developed by the Illinois Department of Human Rights ("IDHR");

WHEREAS, the Township shall use at a minimum the model sexual harassment prevention training developed by the Illinois Department of Human Rights which shall include: (i) an explanation of sexual harassment consistent with the IHRA; (ii) examples of conduct that constitutes unlawful sexual harassment; (iii) a summary of relevant federal and State statutory provisions concerning sexual harassment, including remedies available to victims of sexual harassment; and (iv) a summary of responsibilities of employers in the prevention, investigation, and corrective measures of sexual harassment;

WHEREAS, the Board of Trustees has determined that it must comply with the Act by passage of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF MCHENRY TOWNSHIP, THAT THE FOLLOWING ORDINANCE ESTABLISHING A SEXUAL HARASSMENT PREVENTION TRAINING FOR THEIR OFFICERS AND EMPLOYEES BE AND HEREBY IS ADOPTED:

**SECTION I: Recitals.**

The above recitals are incorporated herein by reference.

**SECTION II: Adoption of State of Illinois Sexual Harassment Prevention Training.**

All prior existing sexual harassment prevention training policies of the Township that conflict with the policy contained in Exhibit A hereto shall be superseded by the State of Illinois Sexual Harassment Prevention Training adopted by this Ordinance.

**SECTION III. Severability.**

It is the intention of the Board of Trustees that this Ordinance and every provision thereof shall be considered separable, and the invalidity of any section, clause, or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.

**SECTION IV: Effective Date.**

This Ordinance shall be in full force and effect from and after its passage.

Passed by the Board of Trustees this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
PRESENT: \_\_\_\_\_  
ABSTAIN/ABSENT: \_\_\_\_\_

---

Dan Aylward, Township Clerk

Passed and Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Craig Adams, Supervisor  
McHenry Township

ATTEST:

\_\_\_\_\_  
Dan Aylward, Township Clerk

**Exhibit "A"**  
**State of Illinois**  
**Sexual Harassment**  
**Prevention Training**  
**Dated: April 2020**

# State of Illinois Sexual Harassment Prevention Training

APRIL 2020



State of Illinois  
Department of Human Rights

[www.Illinois.gov/DHR/Training](http://www.Illinois.gov/DHR/Training)

Helpline: (877) 236-7703

[www.Illinois.gov/SexualHarassment](http://www.Illinois.gov/SexualHarassment)

## Sexual Harassment Is Prohibited in Illinois

- The Illinois Human Rights Act makes it a civil rights violation “[f]or any employer, employee, agent of any employer, employment agency or labor organization to engage in sexual harassment.” 775 ILCS 5/2-102(D).
- The Illinois General Assembly finds that tolerance of sexual harassment has a detrimental influence in workplaces by creating a hostile environment for employees, reducing productivity, and increasing legal liability.
- The State of Illinois encourages employers to adopt and actively implement policies to ensure their workplaces are safe for employees to report concerns about sexual harassment without fear of retaliation, loss of status, or loss of promotional opportunities.



### 3 | Employers Required to Provide Sexual Harassment Prevention Training for All Employees

- Every employer in the State of Illinois is required to provide employees with sexual harassment prevention training that complies with section 2-109 of the Illinois Human Rights Act (“IHRA”).
- All employees regardless of their status (i.e. short-term, part-time, or intern) must be trained.
- If an employer has an independent contractor working on-site with the employer’s staff, the independent contractor should receive sexual harassment prevention training.



## What Information Will Be Covered

- I. an **explanation of sexual harassment** consistent with the Illinois Human Rights Act;
- II. **examples of conduct** that may constitute unlawful sexual harassment;
- III. a **summary of Federal and State statutory laws** concerning sexual harassment including remedies available to victims; and
- IV. a **summary of employer responsibilities** in the prevention, investigation, and corrective measures of sexual harassment.



## I. What is Sexual Harassment?

Under the Illinois Human Rights Act, “Sexual harassment” means any unwelcome sexual advances, requests for sexual favors, or any conduct of a sexual nature when:

- submission to such conduct is made either explicitly or implicitly a term or condition of an individual’s employment,
- submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or
- such conduct has the purpose or effect of substantially interfering with an individual’s work performance or creating an intimidating, hostile or offensive working environment.



## I. Types of Unlawful Sexual Harassment

- 1. Quid Pro Quo Sexual Harassment.** *“You do something for me, and I’ll do something for you.”* This means that a manager or supervisor may not tell an employee that in order to receive a promotion, raise, preferred assignment, or other type of job benefit – or to avoid something negative like discipline or an unpleasant assignment – the employee must do something sexual in return.
- 2. Hostile Work Environment Sexual Harassment.** *“The air at work is full of sexual references and it is impacting me.”* A hostile work environment may occur when unwelcome sexual advances, requests for sexual favors, or any conduct of a sexual nature has the purpose or effect of substantially interfering with an individual’s work performance or creating an intimidating, hostile or offensive working environment.



## I. Unwelcome Behavior

- Sexual conduct becomes sexual harassment when the behavior is unwelcome. Behavior may be unwelcome in the sense that the victim did not solicit or invite it, or in the sense that the victim regarded the conduct as undesirable or offensive.
- Welcome behavior can quickly become unwelcome behavior. What starts off as welcome behavior (consensual joking) can cross a line and become unwelcome behavior.
- Also, consent can be revoked at any time. When someone experiencing sexual harassment behavior says, "stop talking to me like this" **it must stop**. The perpetrator cannot use as a defense "Well you started it." or "You were ok with it at first."



## I. Working Environment & Nonemployees

- An employee's "working environment" is not limited to the physical location where the employee is assigned. The "working environment" extends to other work sites including off-site, mobile or moving work sites/locations.
- The prohibition that supervisors and co-workers not engage in sexual harassment now applies to nonemployees such as patrons, vendors, and service providers. Nonemployees can be victims of sexual harassment and/or perpetrators of sexual harassment.



## 9 | I. Gender Identity, Sexual Orientation, and Third Parties (Bystanders)

- All persons can be victims of sexual harassment regardless of the victim's **gender identity** or the perpetrator's gender identity.
- All persons can be victims of sexual harassment regardless of the victim's **sexual orientation** or the perpetrator's sexual orientation.
- Victims of sexual harassment can include not only the target of the sexual harassment, but also **third parties or bystanders**.



## What Information Will Be Covered

- I. an **explanation of sexual harassment** consistent with the Illinois Human Rights Act;
- II. **examples of conduct that may constitute unlawful sexual harassment;**
- III. a **summary of Federal and State statutory laws** concerning sexual harassment including remedies available to victims; and
- IV. a **summary of employer responsibilities** in the prevention, investigation, and corrective measures of sexual harassment.



## II. What are Examples of Inappropriate Conduct?

Sexual harassment includes unwelcome conduct of a sexual nature (sexual advances and requests for sexual favors). Examples include:

- Pressure for sexual favors or to go out on a date
- Deliberate touching, leaning over, or cornering another person
- Sexual looks or gestures or whistling at someone
- Sending letters, telephone calls, e-mails, texts, or other materials of a sexual nature
- Sexual teasing, jokes, remarks, or questions
- Referring to another as a “girl,” “hunk,” “doll,” “babe,” “honey,” “tootsie”, etc.
- Actual or attempted rape or sexual assault



## II. continued - Examples of Inappropriate Conduct

**More examples of conduct that may constitute sexual harassment include:**

- Turning work discussions to sexual topics
- Asking about sexual fantasies, preferences, or history
- Sexual comments, sexual innuendos, or sexual stories
- Sexual comments about a person's clothing, body, or looks
- Kissing sounds, howling and smacking lips
- Telling lies or spreading rumors about a person's sex life
- Massaging neck, shoulders, etc.
- Touching another employee such as their clothing, hair, or body



## II. Sexual Harassment in Online Environments

- Our conduct online and through social media can constitute sexual harassment even when it occurs “off the clock”, “off-site”, or even “out of state”.
- Online sexual harassment includes using e-mail, cell phone texts, internet posting, online comments, blog posts, and social media (such as Facebook, Twitter, LinkedIn, Instagram, YouTube, and Snapchat) to send communications of a sexual nature. Examples include:
  - Flirting and requests or demands to go on a date or have sex
  - Sending inappropriate pictures or videos including sexually graphic material
  - Using sexual language or comments including sexually offensive language
  - Cyber stalking



## What Information Will Be Covered

- I. an **explanation of sexual harassment** consistent with the Illinois Human Rights Act;
- II. **examples of conduct** that may constitute unlawful sexual harassment;
- III. a **summary of Federal and State statutory laws** concerning sexual harassment including remedies available to victims; and
- IV. a **summary of employer responsibilities** in the prevention, investigation, and corrective measures of sexual harassment.



### III. What can I do if I experience, witness, or become aware of unwelcome sexual conduct?

If you experience, witness or become aware of unwelcome sexual conduct, know that:

1. You have the **right to tell the person to stop**. The initiating and participating persons must stop the unwelcome behavior upon request. If they continue the behavior or retaliate against you because you asked them to stop, they can be found to have violated the law by engaging in sexual harassment or retaliation.
2. You have the **right to report the sexual harassment**. Several reporting options are available. The option you choose may depend on the nature and severity of the unwelcome conduct of a sexual nature. Persons who report sexual harassment or participate in investigations are protected from retaliation.



### III. Reporting Sexual Harassment – Several Options

The choice of how to report an allegation of sexual harassment is a personal one, and these options are not mutually exclusive. You may pursue one or more of the following reporting options:

1. **Call the State of Illinois Sexual Harassment & Discrimination Helpline**
2. Report the Incident to Your Employer
3. File a Charge with the Illinois Department of Human Rights (IDHR)
4. File a Charge with the U.S. Equal Employment Opportunity Commission (EEOC)



17

### III. Call the State of Illinois Sexual Harassment and Discrimination Helpline

If you or someone you know has experienced or witnessed unwelcome conduct of a sexual nature in the workplace, please call the *State of Illinois Sexual Harassment and Discrimination Helpline* for assistance. Calls are confidential and can be made anonymously.

**Call: 1-877-236-7703**

**Visit [www.Illinois.gov/SexualHarassment](http://www.Illinois.gov/SexualHarassment)**

Helpline representatives can help callers navigate their numerous reporting options and share additional information related to counseling, legal assistance, and frequently asked questions.



### III. Reporting Sexual Harassment – Several Options

The choice of how to report an allegation of sexual harassment is a personal one, and these options are not mutually exclusive. You may pursue one or more of the following reporting options:

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### III. Reporting Sexual Harassment to an Employer

Report the incident to one or more of the following employer representatives:

1. **Your Supervisor** or any member of management you trust. Supervisors and members of management are responsible for knowing the employer's internal complaint investigation and resolution process. Supervisors can help effect immediate positive change.
2. **Human Resources Officers** can work with management to investigate and resolve sexual harassment complaints. This option may be preferred, if the perpetrator of the sexual harassment is a supervisor or manager.
3. **Designated Sexual Harassment Reporting Officers** are often established by employers to specifically receive and investigate sexual harassment complaints. Consult your employer's sexual harassment policy for specific reporting contact information.



### III. Reporting Sexual Harassment – Several Options

The choice of how to report an allegation of sexual harassment is a personal one, and these options are not mutually exclusive. You may pursue one or more of the following reporting options:

1. Call the State of Illinois Sexual Harassment & Discrimination Helpline
2. Report the Incident to Your Employer
3. **File a Charge with the Illinois Department of Human Rights (IDHR)**
4. File a Charge with the U.S. Equal Employment Opportunity Commission (EEOC)



### III. Reporting Sexual Harassment to the Illinois Department of Human Rights (IDHR)

The Illinois Department of Human Rights (IDHR) is a state agency responsible for enforcing the Illinois Human Rights Act, the state law which makes it illegal to engage in sexual harassment or retaliation.

- Complainants (victims of sexual harassment) may file a charge at any time within 300 days of the incident(s).
- IDHR has jurisdiction (authority) to investigate employers who have 1 or more employees.
- To start the process, submit a Complainant Information Sheet to IDHR.



## III. Remedies Available Under The Illinois Human Rights Act

- After IDHR completes its investigation, the Complainant (the employee):
  1. May file a lawsuit in civil court, or
  2. May file a complaint with the Illinois Human Rights Commission (HRC) if IDHR found “substantial evidence” of a violation.
- Complainants who prevail in the HRC or Court may receive an **order awarding remedies** allowed by the Illinois Human Rights Act to make the Complainant “whole.”
- **Remedies** may include: back pay, lost benefits, clearing of a personnel file, damages, hiring, promotion, reinstatement, front pay where reinstatement is not possible, and attorney’s fees and costs.



## III. Reporting Sexual Harassment to the IDHR (Contact Information)

To file a charge, call IDHR or visit them online:

**1-800-662-3942** | [www.ILLINOIS.GOV/DHR](http://www.ILLINOIS.GOV/DHR)

### IDHR Offices Locations:

- **Chicago.** Office: 312-814-6200 | 866-740-3953 (TTY), 100 W Randolph St, Suite 10-100, Chicago, IL 60601
- **Springfield.** Office: 217-785- 5100 | 866-740-3953 (TTY), 535 W. Jefferson, 1<sup>st</sup> Floor, Intake Unit, Springfield, IL 62702
- **Marion.** Office: 618-993-7463 | 217-740-3953 (TTY), 2309 W Main St, Marion, IL 62959



### III. Reporting Sexual Harassment – Several Options

The choice of how to report an allegation of sexual harassment is a personal one, and these options are not mutually exclusive. You may pursue one or more of the following reporting options:

1. Call the State of Illinois Sexual Harassment & Discrimination Helpline
2. Report the Incident to Your Employer
3. File a Charge with the Illinois Department of Human Rights (IDHR)
4. **File a Charge with the U.S. Equal Employment Opportunity Commission (EEOC)**



### III. Reporting Sexual Harassment to the U.S. EEOC

The United States Equal Employment Opportunity Commission (EEOC) is responsible for enforcing Title VII of the Civil Rights Act of 1964, the federal law that make it illegal to engage in sexual harassment or retaliation.

- Complainants (victims of sexual harassment) may file a charge at any time within 300 days of the incident(s).
- The EEOC has jurisdiction (authority) to investigate employers who have 15 or more employees.
- To start the process, call the EEOC or visit their website.



### III. Remedies Available Under Title VII of the Civil Rights Act of 1964

- After EEOC completes its investigation:
  1. The Complainant (the employee) may file a lawsuit in federal court.
  2. The EEOC may help parties reach a settlement through an informal process called “conciliation” if the EEOC finds “reasonable cause” to believe discrimination occurred.
- Complainants who prevail in federal court may receive an **order awarding remedies** allowed by Title VII to make the employee “whole.”
- **Remedies** may include: back pay, lost benefits, clearing of a personnel file, damages, hiring, promotion, reinstatement, front pay where reinstatement is not possible, punitive damages, and attorney’s fees and costs.



### III. Reporting Sexual Harassment to the U.S. EEOC (Contact Information)

To file a charge, call or visit online:

**1-800-669-4000** | [www.EEOC.GOV](http://www.EEOC.GOV)

1-800-669-6820 (TTY for Deaf/Hard of Hearing callers only)

1-844-234-5122 (ASL Video Phone for Deaf/Hard of Hearing callers only)

#### U.S. EEOC Offices Serving Illinois

- **Chicago District Office.** JCK Federal Building, 230 S. Dearborn St., Chicago, IL 60604
- **St. Louis District Office.** Robert A. Young Federal Building, 1222 Spruce St., Rm. 8.100, St. Louis, MO 63103



## What Information Will Be Covered

- I. an **explanation of sexual harassment** consistent with the Illinois Human Rights Act;
- II. **examples of conduct** that may constitute unlawful sexual harassment;
- III. a **summary of Federal and State statutory laws** concerning sexual harassment including remedies available to victims; and
- IV. a **summary of employer responsibilities** in the prevention, investigation, and corrective measures of sexual harassment.



## IV. Is my Employer Responsible for Sexual Harassment?

Yes, employers are responsible for sexual harassment in two ways:

- **Manager/Supervisor Harassment.** Employers are *strictly liable* for sexual harassment perpetrated by its members of management *regardless* of whether the employer knew of the harassment.
- **Co-Worker & Nonemployee Harassment.** Employers are *liable* for sexual harassment perpetrated by an employee (co-worker) or nonemployees (vendors) *only if* the employer knew or reasonably should have known of the harassment and failed to take prompt corrective action.



## IV. Employer Responsibilities

We will now discuss employer responsibilities and liabilities concerning incidents of sexual harassment in workplaces including their responsibilities to:

- **Prevent** the incidence of sexual harassment in their workplaces;
- **Investigate** incidents of sexual harassment in their workplaces; and
- **Correct** the incidence of sexual harassment in their workplaces.



## IV. Employer Responsibility - Prevention

1. Develop, implement and regularly communicate the employer's sexual harassment policy.
2. Provide training for managers and employees on sexual harassment prevention.
3. Ensure clear communication on how to report incidents of sexual harassment or conduct of a sexual nature.
4. Managers and supervisors should monitor their work environment to ensure the workplace is free of sexual harassment – supervisors should be aware of the conduct within their supervision.
5. Managers and supervisors must lead by example and model appropriate conduct – refrain from engaging in conduct of a sexual nature.
6. Managers and supervisors should conduct a sexual harassment climate check throughout the year -discuss the topic at a team or staff meeting, in-service day or as part of structured communication such as division/unit newsletters.



## VI. Employer Responsibility - Investigation

1. Immediately respond to a complaint of sexual harassment and initiate an inquiry or investigation.
2. Interview the complainant (victim) and take reasonable action to protect the victim from retaliation or experiencing further sexual harassment during the investigation.
3. Interview all relevant witnesses.
4. Interview the alleged perpetrator of the sexual harassment.
5. Document the investigation results and maintain the file as an employment record.
6. Take corrective action as appropriate.



## IV. Employer Responsibility – Corrective Measures

1. Take appropriate corrective disciplinary action up to and including termination of employment where organizational policy has been violated.
2. In situations where the conduct in question did not rise to the level of sexual harassment or a violation of policy, but is concerning or may be considered grooming behavior, consider counseling, training and closer supervision of the employee.
3. Take reasonable action within the organization to reduce the likelihood of future sexual harassment incidents by updating policies and communicating them to the workforce; providing supplemental or tailored sexual harassment training; or restructuring the working environment or reporting relationships.
4. Follow up with the complainant (victim) at regular intervals to ensure they and the workplace remains free from sexual harassment.



## Completion & Certification

Thank you for completing the  
**2020 Annual Sexual Harassment Prevention Training**

**Please take the following actions:**

1. Print and sign the “Certificate of Participation” provided.
2. Return the Certificate to your employer representative.



## Certificate of Participation 2020 Sexual Harassment Prevention Training

I certify that I have carefully read and reviewed the content of, and completed, the 2020 Sexual Harassment Prevention Training pursuant to the Illinois Human Rights Act, 775 ILCS 5/2-109.

### Training Participant Information:

\_\_\_\_\_  
(Printed Name - First, Middle Initial, Last)      (Signature)      (Birth Month and Day)

### Training Date/Location:

\_\_\_\_\_  
(Company Name/Work Location)      (Training Date)      Training Method



**McHenry Township General Assistance and Emergency Assistance Report  
Calendar Year 2020-2021**

	<u>Apr</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>March</u>	<u>Totals</u>
<b>GA</b>													
active client	8	8	5	3	3								27
denied	8	7	9	13	5								42
in-process	1	1	0	3	2								7
sanctioned	1	0	0	0	0								1
terminated	1	1	3	2	0								7
calls			99	207	110								416
<b>Total</b>	19	17	17	21	10								84
<b><u>Amt. Disb.</u></b>	\$1,891.11	\$2,520.00	\$1,595.00	\$945.00	\$945.00								\$7,896.11
<b><u>Med. Disb.</u></b>													\$ -
<b>EA</b>													
approved	8	5	9	11	5								
denied	0	0	0	0	0								
in-process	0	1	0	1	0								
<b>Total</b>	8	6	9	12	5								40
<b><u>Amt. Disb.</u></b>	\$4,616.99	\$2,900.00	\$5,500.00	\$5,315.00	\$4,200.00								\$22,531.99
<b><u>Total McHenry GA and EA Distributed:</u></b>													<b><u>\$25,283.10</u></b>

<b>** SA</b>	<b><u>April</u></b>	<b><u>May</u></b>	<b><u>June</u></b>	<b><u>July</u></b>	<b><u>August</u></b>	
clients	3	7	16	11	5	42
denied	7	1	7	4	0	19
in-process	0	0	0	0	0	0
<b>Total</b>	<b>10</b>	<b>8</b>	<b>23</b>	<b>15</b>	<b>5</b>	<b>61</b>
<b><u>Amt. Disb.</u></b>	<b>\$250.00</b>	<b>\$900.00</b>	<b>\$2,700.00</b>	<b>\$2,700.00</b>	<b>\$1,500.00</b>	<b>\$8,050.00</b>

\*\* These are not McHenry Township Funds



# McHenry Township

## Parks and Facility Report

August 2020

COVID-19 Phase IV

**TH Offices:** (Protected barrier front desk and safe room business only, mask required).

No Public entry permitted in offices.

Temperature taken by employees upon entry.

**Town Hall:** (50% capacity only, 6ft. distancing and mask required).

Johnsburg and McHenry Rooms:

- 17 Non-profit group meetings/functions, Special Events.

**Recreation Center:** (No Events or Meetings, Mask required upon entry).

Lakemoor and Wonder Lake Rooms:

- 0 Non-profit group meetings/functions, Special Events.  
(Senior activities and events postponed until January 2021).

**WHCC Community Center:** (50% capacity only, 6ft. distancing and mask required).

- 12 Non-profit meetings/functions, Parties, Special Events.

**Picnic Shelters:** (6ft. distancing required).

- 20 Rentals / Resident rentals

**Athletic Field Use:** (Baseball Fields Opened June 28, Phase IV).

- **68 Baseball Field scheduled** (CDC Lower Risk – Level 1-3 play allowed).  
Johnsburg Pigtales, McHenry Church League, Canes, Cobras, Chaos Pro Player, McHenry Matrix, MBA, Cobra Tournament
- **0 Soccer Fields Scheduled:** (Postponed until Feb. 15, 2021).  
Northern United Soccer League
- **0 Football:** (Postponed until Feb.15, 2021).  
McHenry Junior Warrior League, Johnsburg Junior Skyhawks.
- **1 Cross Country Meet** (CDC Lower Risk – Level 1-3 play allowed).  
Johnsburg High School

**Sled Hill:** Closed

**Vandalism:** None

**Weather Damage:** Tree Branches, and a split tree.

<b><u>Weed Complaints:</u></b>	Active	Completed	Lien
	0	18	1

\*\*\*\*\*



**Parks and Buildings Projects:**



**Completed Projects:**

- Town Hall planters mulched.
- All Park curbs painted.
- Lower Parking Lot cracks filed and parking lanes painted.
- TH Unit #2 HVAC air conditioning repaired.
- Fall baseball fields scheduled and sent to coaches.
- Bus and office cell phones upgraded.



**Active/Scheduled Projects/Even**

- Repair Ball outfields with soil and seed.
- Manage and maintain hornet problem at ballfields.
- Mowing slowed due to dry weather.
- Park Trees are being trimmed up.
- Sanitizing Buildings and offices daily.



**Planned Projects/Events:**

- Repair exhaust fan at the Rec center bathrooms.
- Continue Ball field repair as time permits.
- Place step stoops at WHCC.
- Complete Bocce and baggo courts.
- Building Fire Drills and system check.

## Assessor Report September 10, 2020

*The McHenry Township Assessor's office mission is to administer the township assessment program in a manner that will result in public confidence. We will be diligent in our responsibilities, we will strive to deliver the highest degree of accuracy, productivity as well as fairness, all while continuing to be good financial stewards with the resources the taxpayers have entrusted us with, and always remembering it is the taxpayers we are here to serve.*

- Assessment notices were published September. The last day to file an appeal if you believe your value is incorrect is Thursday October 1, 2020. If you have any questions about the assessment, please call my office between 8:30 – 4:30, Monday through Friday.
- We will again be assisting taxpayers in person if necessary but this is by appointment only. When you call my office, if it is determined you should come in, we will arrange a time to meet with you. We do have some evening and weekend appointments available if necessary.
- You can find the updated assessment information for all properties on the township website along with all the sales in the township between June 2019 and June 2020. If there is specific information you are looking for and can't find, please call the office so we can assist you.
- If you file an appeal and there has not been an on-site inspection of your property in a long time, my staff will come out to confirm information and take current photos. They place a door hanger on the front door, ring the bell and step away from the door. If you are home, they will ask questions about the property, if no one is home, we ask that you call the office to make sure we have the correct information.
- The completion of appeals in the county goes on until February or March of 2021 as they review all appeals in the county. If you appeal and receive a reduction, that change will be reflected in the 2020 tax bill you pay in 2021.

Respectfully submitted,

*Mary Mahady*

Mary Mahady

McHenry Township Assessor

## McHenry Township Road District Monthly Trustee Report 09-01-2020

### Road District Information and Current Activities

#### 2020 Road Program

##### 2020 Construction Projects

- Shalimar/Orchard Beach/Huemann Subdivision Reconstruction – *Ditching by township completed. Storm sewer installation completed. Township currently addressing some weak areas with patching. 90% Binder pavement completed. 30% Surface pavement completed. Project should be completed by end of month.*
- E. Pistakee Bay Subdivision Reconstruction – *Construction continues at a slow pace. Binder has been placed, additional storm sewer to be completed by the township over the next two months. Currently, we are reviewing penalties due to non-compliance with completion date of August 31, 2020. All work by contractor should be completed by mid-September.*
- Mineral Springs Drive Reconstruction & Emerald Park – Mid Oak, Elm Oak and Fair Oak – *This project has been substantially completed with only punch list items remaining to be completed. No Change*
- North Ave. and North Blvd. – CDBG Grant – *This project will now be completed in-house and with assistance of NTRD paving. We will be completing ditching and storm sewer/culvert installation. We are having the base pulverized, regraded and compacted by Bedrock Stabilization.*
- Deep Springs Woods - *currently in design phase, spring 2021 Bid Letting. No change.*
- Bayview Court - *currently in design phase, spring 2021 Bid Letting. No change.*
- Island View - *currently in design phase, spring 2021 Bid Letting. No change.*
- Quinn’s Pleasant View - *currently in design phase, spring 2021 Bid Letting. No change.*
- Lookout Point – *currently working on design contract and scheduling construction for next spring. We are currently having a directional bore pipe installed from the low point on ELSD to the Association Park. This then be utilized in our installation of a storm water lift station to drain the low point to the lake.*

#### Non-Dedicated Road Maintenance Assistance – No Change

N. Woodlawn Park Avenue (Sunnybank Association) paving has been completed.

Non-dedicated association programs have been decided and in process.

### **CDBG Grant**

Final approvals are completed and we will be receiving \$142,000 for the reconstruction of North Blvd. and North Ave. that are currently non-dedicated roads. Once this reconstruction is completed they will then become part of the road district. **As noted above, this project cost has come in much higher than anticipated and as a result we will be completing this work in-house.**

2020 Grant Application – On December 4, 2019 we submitted the preliminary application for the 2020 CDBG Grant program. The grant included a request for \$523,000 to complete the reconstruction of non-dedicated roads in the Lilymoor Subdivision adjacent to the limits of the Village of Lakemoor. The committee has recommended a grant of \$50,000. **We are currently planning on utilizing these funds for the upgrade of Ravine Ave. We have submitted the final application; however, due to recent bid results, we are currently reevaluating this program.**

### **Nippersink Subdivision/Association Floodplain Buyout – No Change**

We are currently working to find funding for the 25% local contribution prior to moving forward with this program.

Additionally, we have met with McHenry County Conservation District staff to discuss possible final ownership of the land purchased through this program. Staff has indicated this would be a reasonable request and recommended we send correspondence requesting this. We will pursue this once we get closer to funding resolutions.

We will be setting up a community meeting to update the residents in August or September depending on the coronavirus issues.

### **Right-of-way Revegetation – No Change**

Round two of the transect line survey to evaluate has been completed and indicates initial success with the revegetation. We continue to mow as needed to eliminate any seed spread of invasive species.

## Recycling 2020

Our August recycling totals are listed below. Our next event will be September 19, 2020.

2020 RECYCLING							
	APRIL	MAY	JUNE	JULY	AUG	TOTAL	WEIGHT/UNIT
Batteries	<b>C A N C E L L E D</b>	<b>C A N C E L L E D</b>	376	74	197	647	Pounds
Televisions/Monitors			3,666	2,298	3,697	9,661	Pounds
Electronics - CED's/EED's - Other			6,961	4,354	6,018	17,333	Pounds
Fluorescent bulbs			170	37	71	278	Pieces
Small bulbs (CFL)			142	42	63	247	Pieces
Styrofoam			16	9	17	42	Gaylord Bags
Toner Cartridges			0	0	0	0	Each
VHS/DVD/Audio tapes (bins)			75	132	0	207	Pounds
Clothing			305	305	88	698	Pounds
Peanuts - packing			0	0	0	0	Bags
Brush (truckloads)			2	1	2	5	Truck Loads
Tires			0	0	0	0	Each
Paint			8	6	6	20	Gaylord Bags

## Coronavirus Status – No Change

We have put in place standard operating practices related to work operations. All staff is currently back to work.

## ROW Mowing

We will complete our final mowing within the next day or two.

## Touch-A-Truck 2020

Touch-A-Truck 2020 has been cancelled due to the Coronavirus concerns.