

MCHENRY TOWNSHIP Budget Workshop March 16, 2020

**STATE OF ILLINOIS
COUNTY OF MCHENRY S.S.
TOWNSHIP OF MCHENRY**

**Budget Workshop Meeting
MINUTES,
March 16, 2020**

Supervisor Adams called the meeting to order in the McHenry Township Hall at the published and posted time of 9:00 am with the Pledge of Allegiance.

Roll call: Trustee Anderson here, Trustee Rakestraw here, Supervisor Adams here, Trustee Wojewski here, Trustee Verr here. In addition, attending the meeting was Attorney Militello, Clerk Aylward, Accounting Manager Macrito and 4 Public.

Approval of the February 24, 2020 minutes.

Motion to approve by Trustee Anderson, second by Supervisor Adams.

Discussion ensued –

Roll Call Vote: Anderson aye, Rakestraw Aye, Adams Ayes, Wojewski aye, Verr aye
5 ayes, 0 nay – Motion carries.

Approval of the March 2, 2020 Minutes.

Motion to approve by Trustee Anderson, second by Supervisor Adams.

Discussion ensued –

Roll call Vote - Anderson aye, Rakestraw aye, Supervisor Adams aye, Wojewski aye, Verr aye.
5 ayes, 0 nays – Motion carries

- **For more in depth details go to www.youtube.com – type in: mchenrytownshiplive**
- **Audio-recorded is not retained as part of the permanent record**

New Business – Review and Discuss Tentative Town Fund Budget 5th Draft.

Supervisor Adams continued with the town budget. Supervisor Adams went over the General Assistance line by line and answered questions. Trustee Verr asked to have each department breakdowns for salaries and benefits. The Supervisor stated he would have them for the next budget meeting.

- **For more in depth details go to www.youtube.com – type in: mchenrytownshiplive**
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Motion to continue the budget meeting to Monday March 23, 2020 at 9:00am made by Verr, second by Anderson.

Roll Call Vote: Anderson aye, Rakestraw Aye, Adams Ayes, Wojewski aye, Verr aye
5 ayes, 0 nay – Motion carries.

Meeting was reconvened on March 30, 2020 at 9:00am due to Covid-19

Clerk Aylward did a roll call – All present. In addition, Attorney Militello and Accounting Manager Macrito, Highway Commissioner Condon.

Supervisor Adams continued with the Town and General Assistance Budget

Discussion ensued – Supervisor Adams addressed all questions along with case manager Macrito. Trustee Verr requested a reconciliation report on the outstanding bus vouchers.

Trustee Verr made a motion to reduce senior programs in revenues and expenditures from \$9,000 to \$5,000, second by Anderson.

Roll Call Vote: Anderson, aye, Rakestraw aye, Adams Aye, Wojewski Nay, Verr Aye.

4 ayes, 1 nay – Motion carries

Discussion continued with the GRB Budget – Highway Commissioner Condon addressed all questions and concerns. The board has requested the following items to be adjusted.

Would like a payroll summary like the one the town provided.

The IGA income breakdown from last to this year.

Would like a breakdown of consulting services.

Asked that travel be adjusted to \$7,500.

Asked that postage be adjusted to \$600.

Asked that Legal fees be adjusted to remove the \$25,000 for potential costs associated with the current lawsuit.

Asked that recycling be adjusted to \$1,900.

Motion to continue budget workshop to Monday April 6, 2020 at 9:00am made by Trustee Verr, second by Anderson.

All in favor – Motion carries

Motion to Adjourn made by Supervisor Adams, Second by Verr

All in favor – Motion Carries

Supervisor Adams reconvened the budget workshop meeting at 9:00am on April 6, 2020.

Clerk Alyward did a roll call vote – All Present

In addition, Attorney Militello and Accounting Manager Macrito, Highway Commissioner Condon.

Highway Commissioner Condon continued to review GRB, answered questions and agreed to not use Contingency funds for payroll unless it was needed for overtime. Other adjustments will be made as discussed and Highway Commissioner Condon will revise budget for the next meeting.

Public Comment (limited to 3 minutes per speaker) – None at this time

Motion to have the next budget workshop on Monday 13, 2020 at 9:00am, made by Supervisor Adams, second by Anderson

Roll Call Vote: Anderson aye, Rakestraw aye, Wojewski aye, Verr aye, Adams aye.

5 ayes, 0 nays – Motion Carries

Motion to adjourn at 11:56am made by Supervisor Adams, second by Trustee Rakestraw.

All in Favor – Motions Carries

- **For more in depth details go to www.youtube.com – type in: mchenrytownshiplive**
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Daniel R .Aylward, McHenry Township Clerk.

McHenry Township is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting or who have questions regarding the accessibility of the meeting or the Township facilities should contact Supervisor Adams at 815-385-5605 promptly to allow the Township to make reasonable accommodations for those persons.

Eighth Draft Town Fund Tentative Budget April 1, 2020 To March 31, 2021

2nd Draft = Yellow

3rd Draft = Red

4th Draft = Blue

5th Draft = update of 2019/20 actual

6th Draft = Update the Personnel to 1% increases.

7th Draft = updated line item change = Orange

8th Draft = Update of year end numbers for March 2020

2020-2021 McHenry Township Budget

	Town	GA	Total
Revenue	\$ 1,364,100.00	\$ 140,500.00	\$ 1,504,600.00
Transfer from Fund Balance	\$ 299,237.00	\$ 66,510.00	
Total	\$ 1,663,337.00	\$ 207,010.00	
Admin	\$ 681,957.00	\$ 207,010.00	
Parks & Facilities	\$ 334,866.00		
Capital Outlay Town	\$ 30,000.00		
Capital Outlay Parks	\$ 55,000.00		
Contingency	\$ 50,000.00		
Senior Express	\$ -		
Assessor	\$ 511,514.00		
	\$ 1,663,337.00	\$ 207,010.00	\$ 1,870,347.00

2020-2021

Revenues	2017-2018 actual	2018 - 2019 Actual	2019-20 Actual as of 3/13/2020	2019-2020 Budgeted	2020-2021 Proposed
Cash Revenues					
Property Taxes	\$ 1,551,422.71	\$ 1,281,067.69	\$ 1,281,595.00	\$ 1,281,068.00	\$ 1,285,900.00
Illinois Replace Tax	\$ 15,055.93	\$ 11,516.01	\$ 13,308.00	\$ 10,000.00	\$ 10,000.00
Athletic Field Fees	\$ 4,291.00	\$ 3,952.00	\$ 2,858.50	\$ 4,700.00	\$ 4,000.00
Senior Services Rent	\$ 9,000.00	\$ 9,000.00	\$ 8,250.00	\$ 9,000.00	\$ 9,000.00
Food Pantry Rent	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Town Hall Rental	\$ 9,465.00	\$ 11,765.00	\$ 14,310.00	\$ 10,000.00	\$ 10,000.00
Recreation Hall Rent	\$ 500.00	\$ -	\$ -	\$ 250.00	\$ -
Park Rental	\$ 650.00	\$ 2,075.00	\$ 50.00	\$ 2,000.00	\$ -
WHCC Rental	\$ 7,285.00	\$ 8,920.00	\$ 6,730.00	\$ 7,000.00	\$ 7,000.00
Senior Bus Fares	\$ 4,168.54	\$ 8,701.94	\$ 6,794.00	\$ 9,000.00	\$ -
Senior Bus Grants	\$ 51,869.00	\$ 48,508.00	\$ 29,731.00	\$ 42,800.00	\$ -
Security Rental					\$ 2,000.00
Senior Programs					\$ 5,000.00
Electors Bus Fares			\$ 2,865.55		\$ -
Electors Bus vouchers			\$ 1,120.00	\$ -	\$ -
Bus voucher books	1881.5	2033	\$ 2,420.00	\$ 1,800.00	\$ -
Interest Income	\$ 15,958.13	\$ 47,468.42	\$ 36,635.00	\$ 25,000.00	\$ 25,000.00
Sale of Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
Damage reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenues	\$ 4,719.26	\$ 2,053.83	\$ 150.00	\$ 1,500.00	\$ 200.00
	\$ 1,682,266.07	\$ 1,443,060.89	\$ 1,412,817.05	\$ 1,410,118.00	\$ 1,364,100.00

Administration 2020/2021

	2017/18 Actual	2018-2019 Actual	2019- 2020 Actual as of 3/13/2020	2019-2020 Budgeted	2020-2021 Proposed 1%	
Personnel						
Salaries - Elected	\$ 139,186.91	\$ 97,988.55	\$ 102,698.00	\$ 104,651.00	\$ 103,000.00	6 EO / dbl meetings
Salaries-Elected - Hwy. Commissioner		\$ 43,724.08	\$ 42,528.00	\$ 42,682.00	\$ 43,216.00	
Salaries - Support	\$ 149,744.75	\$ 160,200.00	\$ 160,105.00	\$ 152,000.00	\$ 184,000.00	3FT /2 PT
Soc Sec/Med/Unemploy	\$ 24,910.20	\$ 23,764.44	\$ 25,642.00	\$ 27,000.00	\$ 27,000.00	
IMRF	\$ 23,051.05	\$ 19,066.99	\$ 15,532.00	\$ 14,000.00	\$ 22,000.00	
Health Insurance & Life	\$ 83,748.56	\$ 68,184.56	\$ 68,573.00	\$ 64,000.00	\$ 84,000.00	
HRA - Support	\$ 9,845.50	\$ 8,794.07	\$ 14,200.00	\$ 22,288.00	\$ 29,900.00	WCS
HRA - Elected	\$ 11,797.26	\$ 9,815.78	\$ 11,015.00	\$ 18,030.00	\$ 17,100.00	WCS
	\$ 442,284.23	\$ 431,538.47	\$ 440,293.00	\$ 444,651.00	\$ 510,216.00	

Contractual Services

Equipment Maintenance	\$ 2,178.16	\$ 794.23	\$ 6,466.00	\$ 8,950.00	\$ 8,950.00	Stans, DDX, MITC
Risk Mgmt	\$ 22,275.50	\$ 29,231.30	\$ 27,411.00	\$ 41,000.00	\$ 15,791.00	
Telephone	\$ 2,356.61	\$ 2,232.66	\$ 2,630.00	\$ 2,500.00	\$ 2,500.00	
Cell Phone	\$ 759.20	\$ 824.31	\$ 1,987.00	\$ 2,100.00	\$ 2,100.00	
Travel/Mileage	\$ 460.96	\$ 1,453.33	\$ 2,094.00	\$ 2,500.00	\$ 2,500.00	
Postage	\$ 1,610.60	\$ 1,577.79	\$ 1,051.00	\$ 3,000.00	\$ 3,500.00	
Printing & Publishing	\$ 1,543.18	\$ 1,683.31	\$ 1,607.00	\$ 1,500.00	\$ 1,500.00	Herald and checks
Website Expenses	\$ 1,962.72	\$ 1,756.32	\$ 604.00	\$ 1,000.00	\$ 1,000.00	
Township Newsletter	\$ 17,020.69	\$ 8,825.10	\$ -	\$ 9,000.00	\$ -	
Accounting Services	\$ 9,104.12	\$ 7,302.89	\$ 9,065.00	\$ 12,000.00	\$ 12,000.00	
Legal Services	\$ 34,795.00	\$ 34,480.75	\$ 54,439.00	\$ 40,000.00	\$ 50,000.00	
Dues & Subscriptions	\$ 2,233.32	\$ 1,941.06	\$ 1,523.00	\$ 2,000.00	\$ 2,000.00	
Notary					\$ 100.00	
Transfer to General Assistance	\$ 190,154.00	\$ 133,712.07	\$ -			
Training	\$ 3,110.09	\$ 878.93	\$ 1,787.00	\$ 4,000.00	\$ 4,000.00	
Bank Fees	\$ -	\$ 27.64	\$ 85.00	\$ 20.00	\$ 100.00	
Data Processing	\$ 28,363.32	\$ 35,334.34	\$ 31,467.00	\$ 31,000.00	\$ 31,000.00	Excal 3/2021
Consulting Service	\$ 10,201.00	\$ 5,857.20	\$ 4,754.00	\$ 8,000.00	\$ 5,000.00	
	\$ 328,128.47	\$ 267,913.23	\$ 146,970.00	\$ 168,570.00	\$ 142,041.00	

Commodities

Office Supplies	\$ 2,831.71	\$ 2,709.72	\$ 3,172.00	\$ 4,000.00	\$ 4,000.00	
Operating Supplies	\$ 2,146.66	\$ 2,168.24	\$ 2,150.00	\$ 3,000.00	\$ 3,000.00	

Furniture/Equipment/Software	\$ 5,379.91	\$ 18,459.24	\$ 5,010.00	\$ 5,500.00	\$ 5,500.00
	\$ 10,358.28	\$ 23,337.20	\$ 10,332.00	\$ 12,500.00	\$ 12,500.00
Direct Funded Services					
McHenry Co Recyc Ed	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ -
Misc Expenses	\$ 2,490.55	\$ 1,397.40	\$ 1,666.00	\$ 2,500.00	\$ 2,000.00
Mosquito Abatement	\$ 64,000.00	\$ 64,000.00	\$ 64,000.00	\$ 64,000.00	\$ - Cut
Nuisance Ord Enforce	\$ 2,025.00	\$ -	\$ 1,755.00	\$ 2,100.00	\$ 2,100.00
Senior Program	\$ 6,976.59	\$ 9,621.05	\$ 4,925.00	\$ 9,000.00	\$ 5,000.00
McHenry Co Historical	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -
NISRA program	\$ 738.00	\$ 619.00	\$ 582.00	\$ 800.00	\$ - Moved to parks budget
Special Events	\$ 5,196.67	\$ 9,120.22	\$ 489.00	\$ 2,500.00	\$ 500.00
U of I Extension Prog.	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -
McHenry DOT / McRide	\$ -	\$ -	\$ 7,560.00	\$ 7,600.00	\$ 7,600.00
Total of Direct Funded Services	\$ 84,076.81	\$ 86,407.67	\$ 81,627.00	\$ 89,150.00	\$ 17,200.00
Subtotal	\$ 864,847.79	\$ 809,196.57	\$ 679,222.00	\$ 714,871.00	\$ 681,957.00
Total Expenditures					
Capital Fund	\$ 8,063.08	\$ 7,815.00	\$ -	\$ 30,000.00	\$ 30,000.00 upgrade phone system
Contingency Fund	\$ 46,296.64	\$ 91,154.04	\$ 23,303.00	\$ 50,000.00	\$ 50,000.00
Total	\$ 911,144.43	\$ 908,165.61	\$ 702,525.00	\$ 794,871.00	\$ 761,957.00

Senior Express 2020/2021

<u>Personnel</u>	2017-18 Actual	2018-2019 Actual	Actual 2019-2020 as of 3/13/2020	2019-2020 Budgeted	2020-2021 Proposed
Salaries	\$ 90,566.12	\$ 142,198.57	\$ 89,624.00	\$ 98,000.00	\$ -
Overtime	\$ -	\$ 1,627.20	\$ 3,018.00	\$ 1,500.00	\$ -
SS/Med/Unemploy	\$ 9,514.39	\$ 12,050.86	\$ 7,098.00	\$ 13,000.00	\$ -
IMRF	\$ 2,100.55	\$ 6,521.72	\$ 5,290.00	\$ 6,000.00	\$ -
Health Insurance	\$ 33,827.34	\$ 40,308.31	\$ 25,126.00	\$ 40,000.00	\$ -
HRA	\$ 701.19	\$ 3,393.63	\$ 4,670.00	\$ 28,000.00	\$ -
Salaries/SS/Med/Unemploy WCS	\$ -	\$ -	\$ -		\$ -
	\$ 136,709.59	\$ 206,100.29	\$ 134,826.00	\$ 186,500.00	\$ -
<u>Contractual Services</u>					
Vehicle Maintenance	\$ 3,293.67	\$ 8,614.86	\$ 2,868.00	\$ 4,500.00	\$ -
Cell Phones	\$ 2,453.48	\$ 2,632.51	\$ 2,116.00	\$ 2,500.00	\$ -
Occupational Health	\$ -	\$ 1,265.00	\$ 750.00	\$ 1,250.00	\$ -
FUEL - IGA Road	\$ 12,500.00	\$ 12,500.00	\$ 14,000.00	\$ 21,000.00	\$ -
PACE Lease	\$ 3,800.00	\$ 5,800.00	\$ 4,814.00	\$ 6,000.00	\$ -
	\$ 22,047.15	\$ 30,812.37	\$ 24,548.00	\$ 35,250.00	\$ -
<u>Commodities</u>					
Office Supplies	\$ -	\$ 147.18	\$ 19.00	\$ 500.00	\$ -
Operating Supplies	\$ 123.65	\$ 776.02	\$ 171.00	\$ 300.00	\$ -
Misc - Senior Exp	\$ 1,661.93	\$ 140.36	\$ 31.00	\$ 400.00	\$ -
	\$ 1,785.58	\$ 1,063.56	\$ 221.00	\$ 1,200.00	\$ -
Total Expenses	\$ 160,542.32	\$ 237,976.22	\$ 159,595.00	\$ 222,950.00	\$ -

Electors Program April 1, 2020 to March 31, 2020

Revenues

Bus Fares

Bus Vouchers

Electors Town Tranfer

2020/2021

\$	7,600.00
\$	2,500.00
\$	150,000.00
\$	160,100.00

Personnel

2017-18 Actual	2018-2019 Actual	Actual 2019-2020 as 3/13/2020	2019-2020 Budgeted
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Salaries	\$ -	\$ -	\$ 65,331.00	\$ 65,332.00	\$ 66,000.00	1FT/3PT
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	
SS/Med/Unemploy	\$ -	\$ -	\$ 5,653.00	\$ 5,653.00	\$ 6,000.00	
IMRF	\$ -	\$ -	\$ 824.00	\$ 825.00	\$ 2,500.00	
Health Insurance	\$ -	\$ -	\$ 14,629.00	\$ 14,629.00	\$ 11,500.00	
HRA	\$ -	\$ -	\$ 403.00	\$ 403.00	\$ 8,550.00	
	\$ -	\$ -	\$ 86,840.00	\$ 86,842.00	\$ 94,550.00	

Contractual Services

Vehicle Maintenance	\$ -	\$ -	\$ 1,216.00	\$ 1,216.00	\$ 4,000.00	
Cell Phones	\$ -	\$ -	\$ 416.00	\$ 417.00	\$ 2,400.00	
Occupational Health	\$ -	\$ -	\$ 300.00	\$ 300.00	\$ 1,000.00	
Dispatch				\$ -	\$ 3,600.00	
Risk Mgmt Insurance				\$ -	\$ 3,441.00	
Training/Travel					\$ 600.00	
FUEL - IGA Road	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 20,000.00	
PACE Lease	\$ -	\$ -	\$ 800.00	\$ 2,000.00	\$ 4,800.00	
	\$ -	\$ -	\$ 7,732.00	\$ 8,933.00	\$ 39,841.00	

								2020
Commodities								2020
Office Supplies	\$	-	\$	-	\$	-	\$	200.00
Operating Supplies	\$	-	\$	-	\$	52.00	\$	400.00
Misc - Senior Exp	\$	-	\$	-	\$	-	\$	300.00
	\$	-	\$	-	\$	52.00	\$	900.00
Total Expenses								135,291.00
	\$	-	\$	-	\$	94,624.00	\$	100,000.00

Assessor Division 2020 - 2021

	2017-2018 Actual	2018-2019 Actual	2019-2020 Actual as of 3/13/2020	2019-2020 Budgeted	2020-2021 Proposed 1%
Personnel					
Salaries	\$ 248,996.30	\$ 239,932.13	\$ 246,448.00	\$ 270,000.00	\$ 233,000.00
Assessor Salary - elected	\$ -	\$ 75,717.21	\$ 75,153.00	\$ 75,874.00	\$ 76,822.00
Overtime	\$ 942.20	\$ 2,506.17	\$ 129.00	\$ 4,000.00	\$ 2,750.00
SS/Med/Unemploy	\$ 23,210.04	\$ 24,346.63	\$ 24,784.00	\$ 28,000.00	\$ 25,500.00
IMRF	\$ 17,810.15	\$ 18,139.31	\$ 13,985.00	\$ 14,000.00	\$ 19,500.00
HRA	\$ 16,781.52	\$ 9,186.64	\$ 14,637.00	\$ 44,000.00	\$ 30,000.00
Health Ins	\$ 72,362.41	\$ 67,599.06	\$ 61,258.00	\$ 74,000.00	\$ 55,000.00
Salaries/SS/Med/Unemploy WCS	\$ -	\$ -	\$ -	\$ -	\$ -
Total Assessor Personal Services	\$ 380,102.62	\$ 437,427.15	\$ 436,394.00	\$ 509,874.00	\$ 442,572.00
Contractual Services					
Maintenance Equipment	\$ 1,461.56	\$ 2,475.54	\$ 734.00	\$ 3,000.00	\$ 3,000.00
Maintenace Vehicles	\$ -	\$ -	\$ 246.00	\$ 500.00	\$ 500.00
Appraisal	\$ 500.00	\$ -	\$ -	\$ 6,000.00	\$ 3,000.00
Computer Maintenance	\$ 30,840.48	\$ 46,509.18	\$ 21,535.00	\$ 25,000.00	\$ 25,000.00
Computer License/Software	\$ -	\$ -	\$ 14,310.00	\$ 15,000.00	\$ 15,000.00
Telephone	\$ 2,510.50	\$ 3,817.47	\$ 3,803.00	\$ 4,000.00	\$ 4,000.00
Travel/Mileage	\$ 1,148.03	\$ 3,886.09	\$ 2,392.00	\$ 3,500.00	\$ 3,000.00
Postage	\$ 1,552.46	\$ 1,294.22	\$ 400.00	\$ 1,000.00	\$ 1,000.00
Printing & Publishing	\$ 253.44	\$ 257.84	\$ -	\$ 300.00	\$ 300.00
Publications	\$ -	\$ -	\$ -	\$ -	\$ -
Risk Mgmt.	\$ -	\$ -	\$ -	\$ -	\$ 3,887.00
Dues	\$ 1,541.15	\$ 1,547.15	\$ -	\$ 100.00	\$ 80.00
Subcriptions	\$ -	\$ -	\$ 1,290.00	\$ 1,500.00	\$ 1,300.00
Training	\$ 3,402.20	\$ 1,700.00	\$ 2,160.00	\$ 3,000.00	\$ 2,500.00
Fuel - IGA Road			\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Total Assessor Contractual Ser	\$ 43,209.82	\$ 61,487.49	\$ 48,070.00	\$ 64,100.00	\$ 63,767.00

<u>Commodities</u>								
Office Supplies	\$	1,366.73	\$	2,188.69	\$	1,849.00	\$ 2,000.00	\$ 2,000.00
Clothing	\$	-	\$	-	\$	512.00	\$ 750.00	\$ 375.00
Total Assessor Commodities	\$	1,366.73	\$	2,188.69	\$	2,361.00	\$ 2,750.00	\$ 2,375.00
<u>Other Expenses</u>								
Miscellaneous	\$	1,883.61	\$	2,290.97	\$	388.00	\$ 1,500.00	\$ 800.00
<u>Capital Outlay</u>								
Capital Outlay	\$	2,206.72	\$	5,000.00	\$	4,800.00	\$ 5,000.00	\$ 2,000.00
Total Other Expenses	\$	4,090.33	\$	7,290.97	\$	5,188.00	\$ 6,500.00	\$ 2,800.00
Total Expenditures					\$	492,013.00	\$ 583,224.00	\$ 511,514.00

Parks & Facilities 2020 -2021

Personnel	2017-2018 Actual	2018-2019 Actual	2019/2020 Actual		2019-2020 Budgeted	2020-2021 Proposed 1% (2ft, 2pt)
			as of 3/13/2020			
Salaries	\$ 116,437.58	\$ 134,971.77	\$ 139,131.00		\$ 148,000.00	\$ 122,000.00
Overtime	\$ 7,515.18	\$ 8,891.63	\$ 8,082.00		\$ 8,000.00	\$ 3,000.00
SS/Med/Unemploy	\$ 10,747.50	\$ 11,263.53	\$ 11,332.00		\$ 12,000.00	\$ 10,500.00
IMRF	\$ 5,702.04	\$ 8,258.49	\$ 6,218.00		\$ 5,900.00	\$ 6,500.00
Health Ins	\$ 26,030.15	\$ 34,113.18	\$ 34,219.00		\$ 32,000.00	\$ 24,000.00
HRA	\$ 12,666.72	\$ 1,606.17	\$ 390.00		\$ 22,000.00	\$ 13,000.00
Salaries/SS/Med/Unemploy WCS	\$ -	\$ -	\$ -			
	\$ 141,854.29	\$ 199,104.77	\$ 199,372.00		\$ 227,900.00	\$ 179,000.00
Contractual Services						
Facility Building Maintenance	\$ 22,010.51	\$ 22,387.40	\$ 17,823.00		\$ 22,000.00	\$ 22,000.00
Equipment Maintenance	\$ 3,317.32	\$ 6,046.49	\$ 4,970.00		\$ 6,000.00	\$ 6,000.00
Vehicle Maintenance	\$ 6,292.82	\$ 4,174.44	\$ 3,327.00		\$ 6,000.00	\$ 6,000.00
Utilities - Town Hall gener.	\$ -	\$ -	\$ 880.00		\$ 1,000.00	\$ 1,000.00
Utilities - Food Pantry	\$ 10,891.57	\$ 12,070.39	\$ 12,520.00		\$ 11,000.00	\$ 11,000.00
Town Hall Maintenance	\$ 16,804.69	\$ 19,521.34	\$ 17,768.00		\$ 18,000.00	\$ 18,000.00
Utilities - Town Hall	\$ 13,804.53	\$ 13,428.58	\$ 13,305.00		\$ 13,000.00	\$ 13,000.00
Utilities - Ball Fields	\$ 2,551.87	\$ 1,005.33	\$ 1,686.00		\$ 2,200.00	\$ 2,200.00
Utilities - Park Garage	\$ 1,694.79	\$ 1,762.00	\$ 1,683.00		\$ 1,800.00	\$ 1,800.00
Utilities - WHCC	\$ 2,036.52	\$ 2,703.55	\$ 3,970.00		\$ 2,500.00	\$ 2,500.00
Utilities - Rec Center	\$ 12,552.71	\$ 11,069.38	\$ 10,127.00		\$ 12,650.00	\$ 10,000.00
Cell phones	\$ 1,961.63	\$ 2,047.84	\$ 1,676.00		\$ 1,800.00	\$ 1,800.00
Uniforms	\$ 1,111.45	\$ 1,952.61	\$ 1,479.00		\$ 1,800.00	\$ 1,500.00
Travel/Mileage	\$ -	\$ 134.89	\$ -		\$ 250.00	\$ 250.00
Equipment Rental	\$ 403.20	\$ 691.20	\$ -		\$ 400.00	\$ 400.00
IGA Fuel	\$ 12,500.00	\$ 12,500.00	\$ 4,800.00		\$ 4,800.00	\$ 4,800.00
Rental security						\$ 2,000.00
Security /Risk Management	\$ 5,895.39	\$ 5,720.09	\$ 4,640.00		\$ 8,000.00	\$ 8,000.00
Dues /Subscriptions	\$ 145.00	\$ -	\$ -		\$ 250.00	\$ -
Risk Mgmt.	\$ -	\$ -	\$ -		\$ -	\$ 9,616.00

Training	\$ 66.50	\$ -	\$ -	\$ 300.00	\$ 450.00
Total Contractual Services	\$ 118,303.53	\$ 117,215.53	\$ 100,654.00	\$ 113,750.00	\$ 122,316.00

Commodities

Operating Supplies	\$ 564.82	\$ 562.15	\$ 377.00	\$ 700.00	\$ 700.00
Office Supplies	\$ 454.04	\$ 208.72	\$ 30.00	\$ 250.00	\$ 250.00
Small Tools	\$ 1,227.87	\$ 1,611.54	\$ 1,074.00	\$ 1,500.00	\$ 1,500.00
Ball Field Maint Supplies	\$ 13,267.77	\$ 14,935.09	\$ 9,700.00	\$ 15,000.00	\$ 15,000.00
Grounds Maint Supplies	\$ 8,709.22	\$ 14,739.23	\$ 11,947.00	\$ 15,000.00	\$ 15,000.00
Total Commodities	\$ 41,109.45	\$ 32,056.73	\$ 23,128.00	\$ 32,450.00	\$ 32,450.00

Direct Funded Services

Miscellaneous	\$ 35.40	\$ 255.07	\$ 60.00	\$ 500.00	\$ 300.00
NISRA (Moved from Adm)				\$ -	\$ 800.00
					\$ 1,100.00

Capital Outlay

Capital Outlay - Various	\$ 100,975.47	\$ 170,913.31	\$ 97,545.00	\$ 111,700.00	\$ 55,000.00
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Total Expenses	\$ 522,570.62	\$ 519,545.41	\$ 420,759.00	\$ 486,300.00	\$ 389,866.00
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2020-21 Capital Outlay Projects

Town Hall

Front Desk Safety Glass	\$ 4,000.00	safety glass / to eliminate someone climbing over counter
Commercial sink / counter TH kitchen	\$ 5,800.00	
	\$ 9,800.00	

Rec Center

New 8' folding Tables	\$ 1,000.00	Replace 12 year tables
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15" Breakfast bar cabinets	\$	5,000.00
New bathroom counter tops	\$	4,500.00
	\$	10,500.00

WHCC Building

80 Chairs	\$	2,300.00	replace old chairs / unsafe
2 Chair racks	\$	900.00	for storing chairs
reclamite parking lot	\$	3,500.00	
	\$	6,700.00	

Parks Garage

Patch Pavement	\$	4,000.00
	\$	4,000.00

Athletic Fields

Ball field repair	\$	5,000.00
	\$	5,000.00

Park Grounds

Patch, sealcoat / stripe parking lot	\$	8,000.00
5 picnic table replacement	\$	3,000.00
	\$	11,000.00

Equipment/Vehicle

Cyclone KB4 Debris Blower	\$	8,000.00	Eliminate grass pile ups and mowing. Parking lot cleaning, leaf collection
	\$	-	
	\$	8,000.00	

<u>Total Capital Outlay</u>	\$	55,000.00
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2020/2021 General Assistance Budget

Income	2017-2018 Actual	2018-2019 Actual	2019-2020 Budgeted	2019-2020 Actual as of 3/13/2020	2020-2021 Proposed	
Property Taxes	\$ 132,497.58	\$ 132,390.12	\$ 132,390.00	\$ 132,463.00	\$ 132,900.00	* Collected from June to December
Illinois Replace Tax	\$ 2,497.30	\$ 2,860.94	\$ 2,500.00	\$ 5,662.00	\$ 4,000.00	
Donations	\$ -	\$ -	\$ 100.00	\$ 5.00	\$ 100.00	
Interest Income	\$ 379.18	\$ 3,124.50	\$ 1,600.00	\$ 3,895.00	\$ 2,000.00	
Transfer from Town fund	\$ 190,154.00	\$ 133,712.07	\$ -	\$ 126,270.00		
Other Revenue	\$ 1,319.12	\$ 5,749.59	\$ 1,500.00	\$ -	\$ 1,500.00	
Total Revenue	\$ 326,847.18	\$ 277,837.22	\$ 138,090.00	\$ 268,295.00	\$ 140,500.00	

Expenses

Personnel Services

Salaries	\$ 45,230.39	\$ 47,517.17	\$ 49,000.00	\$ 51,670.00	\$ 46,700.00	2 PT
Soc/Med/Unemploy	\$ 4,338.72	\$ 3,803.41	\$ 4,000.00	\$ 5,236.00	\$ 4,000.00	
IMRF	\$ 2,950.19	\$ 3,142.16	\$ 2,000.00	\$ 2,099.00	\$ 2,900.00	
Health Ins	\$ 9,197.66	\$ 8,809.98	\$ 8,200.00	\$ 8,679.00	\$ 6,250.00	
HRA	\$ 5,683.33	\$ 3,903.79	\$ 6,000.00	\$ 1,417.00	\$ 4,300.00	WCS
Total Personnel Svcs	67,400.29	67,176.51	69,200.00	69,101.00	64,150.00	

General Assistance

General Assistance	\$ 75,345.42	\$ 74,761.76	\$ 90,000.00	\$ 23,309.00	\$ 50,000.00	
Total General Assistance	\$ 75,345.42	\$ 74,761.76	\$ 90,000.00	\$ 23,309.00	\$ 50,000.00	

Other Expenses

Misc Admin Exp	\$ 945.70	\$ 1,084.53	\$ 1,000.00	\$ 924.00	\$ 700.00	
Office Supplies	\$ 495.36	\$ 871.99	\$ 700.00	\$ 616.00	\$ 700.00	
GA Software	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	
Data Proc/Equip	\$ 988.00	\$ 1,403.16	\$ 1,000.00	\$ 1,054.00	\$ 1,000.00	
Catastrophic Insur	\$ 2,360.00	\$ -	\$ 2,360.00	\$ 2,360.00	\$ 2,360.00	
Training/Travel	\$ 1,708.61	\$ 947.21	\$ 2,500.00	\$ 1,399.00	\$ 1,500.00	
Postage	\$ 356.62	\$ 409.97	\$ 400.00	\$ 300.00	\$ 400.00	
Total Other Expenses	\$ 8,054.29	\$ 5,916.86	\$ 9,160.00	\$ 7,853.00	\$ 7,860.00	

Emergency Assistance

Emergency Assistance	\$ 139,043.00	\$ 116,233.35	\$ 96,000.00	\$ 82,412.77	\$ 85,000.00	
Total Emergency Assistance	\$ 139,043.00	\$ 116,233.35	\$ 96,000.00	\$ 82,412.77	\$ 85,000.00	

Total Expenditures	\$ 289,843.00	\$ 264,088.48	\$ 264,360.00	\$ 182,675.77	\$ 207,010.00	
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Engineering/Surveying Fees 2020-2021 Budget Year

04/07/2020

<u>Project</u>	<u>Services</u>	<u>Fee</u>
North Ave/North Blvd.	Design & Construction	\$40,000
Bayview Court	Design & Construction	\$10,000
Deep Springs Woods	Design & Construction	\$30,000
Islandview	Design & Construction	\$17,000
Quinn's Pleasant View	Design & Construction	\$10,000
Lookout Point	Design	\$63,000
Clement Lodge	Design	\$12,000
MacArthur	Design	\$6,000
Wonder Woods	Design	\$20,000
Shalimar	Construction	\$35,000
Orchard Beach	Construction	\$31,000
Fair Oaks	Construction	\$15,000
Mineral Springs	Construction	\$12,000
E. Pistakee Bay	Construction	\$48,000
Huemanns	Construction	<u>\$4,000</u>
Total		\$353,000

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GRB INCOME

		2017-2018	2018-2019	2019-2020 Budget	2019-2020 12 months	2020-2021 Budget
CASH REVENUE						
Property Taxes		\$ 1,044,253	\$ 1,009,106	\$ 1,046,550	\$ 1,043,259	\$ 1,045,000
Illinois Replacement Tax		\$ 38,729	\$ 32,103	\$ 30,000	\$ 35,342	\$ 30,000
IGA Misc.		\$ 54,561	\$ 57,362	\$ 40,000	\$ 158,495	\$ 150,000
IGA/NDR/MCDOT		\$ 45,109	\$ 46,212	\$ -		\$ -
IGA/Indian Ridge/MCDOT Engineering		\$ 122,075	\$ 1,932	\$ -	\$ 56,237	\$ -
CDBG Grant - Eng.				\$ 22,000	\$ -	\$ -
Ice Control		\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous			\$ 613			
Traffic Fines		\$ 17,409	\$ 14,665	\$ 13,500	\$ 12,103	\$ 12,000
Interest Income		\$ 4,010	\$ 13,612	\$ 8,500	\$ 8,632	\$ 7,000
Sale of Equipment		\$ 78,070	\$ 29,000	\$ -	\$ 7,337	\$ 10,000
Damage Reimbursement		\$ 10,226	\$ 2,850	\$ 2,500		\$ 2,500
Culvert Inspection Fees		\$ 1,650	\$ 960	\$ 1,000	\$ 5,400	\$ 1,000
Recycling Fees		\$ -	\$ 4,699	\$ 4,500	\$ 946	\$ 700
Other Revenue		\$ 38,403	\$ 2,325	\$ 2,000	\$ 10,094	\$ 2,000
FEMA Reimbursement		\$ 4,250	\$ -	\$ -	\$ -	\$ -
Overweight Permits		\$ 163,754	\$ 2,650	\$ 2,500	\$ 3,650	\$ 2,800
MFT/TRF Revenue*				\$ 115,000		\$ 324,000
TOTAL CASH REVENUE		\$ 1,622,498	\$ 1,218,089	\$ 1,173,050	\$ 1,341,495	\$ 1,263,000

*Not included in Revenue total because all funds and payments are paid through McDOT

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GRB EXPENSES
ADMINISTRATIVE DIVISION
PERSONAL SERV.

	2017-2018	2018-2019	2019-2020 Budget	2019-2020 12 months	2020-2021 Budget
Salaries**	\$ 83,874	\$ 95,784	\$ 344,277	\$ 278,721	\$ 334,250
Overtime	\$ 1,491	\$ 487	\$ 34,428	\$ 20,154	\$ 16,713
Highway Commissioner Salary	\$ 41,635	\$ 42,155	\$ 42,682	\$ 42,682	\$ 43,215
Social Security & Medicare	\$ 6,824	\$ 7,394	\$ 28,971	\$ 23,690	\$ 30,317
I.M.R.F.	\$ 5,591	\$ 5,499	\$ 17,146	\$ 13,174	\$ 20,800
Employee Insurance	\$ 24,817	\$ 21,723	\$ 51,000	\$ 34,690	\$ 44,700
HRA	\$ 9,937	\$ 2,574	\$ 26,000	\$ 12,834	\$ 26,000
TOTAL PERSONAL SERVICES	\$ 174,169	\$ 175,616	\$ 544,504	\$ 425,945	\$ 515,995

** Senior Staff Salary Shift to GRB Funds 2019-2020 Budget Year

CONTRACTUAL SERVICES

General Insurance	\$ 47,972	\$ 49,460	\$ 55,000	\$ 44,606	\$ 55,000
Telephone	\$ 16,603	\$ 16,388	\$ 16,500	\$ 17,513	\$ 18,300
Computer Maintenance	\$ 16,666	\$ 22,379	\$ 20,000	\$ 20,173	\$ 20,000
Travel	\$ 5,584	\$ 11,172	\$ 10,000	\$ 6,126	\$ 7,500
Postage	\$ 9,484	\$ 2,902	\$ 5,000	\$ 432	\$ 600
Publishing & Printing	\$ 15,311	\$ 3,711	\$ 7,500	\$ 1,556	\$ 1,000
Accounting Services	\$ 9,566	\$ 11,313	\$ 12,000	\$ 10,955	\$ 12,000
Legal Services	\$ 9,419	\$ 29,639	\$ 20,000	\$ 24,780	\$ 20,000
Dues & Subscriptions	\$ 1,404	\$ 3,134	\$ 1,300	\$ 5,768	\$ 6,500
Training	\$ 571	\$ 3,416	\$ 3,300	\$ 6,828	\$ 7,000
Consultant Services ***	\$ 8,812	\$ 3,282	\$ 30,000	\$ 8,609	\$ 30,000
Recycling	\$ 439	\$ 780	\$ 2,500	\$ 1,527	\$ 1,900
NDR/McDOT IGA Contractors	\$ 21,148	\$ -	\$ -	\$ -	\$ -
TOTAL CONTRACTUAL SERVICES	\$ 162,978	\$ 157,575	\$ 183,100	\$ 148,872	\$ 179,800

***Amount to cover approximately \$20,000 for Wetlands and Floodplain services in either North Pistakee Highlands or Westshore Beach. Remainder for usual consulting services similar to past years.

COMMODITIES

Office Supplies	\$ 3,977	\$ 4,304	\$ 4,500	\$ 3,937	\$ 4,000
TOTAL Total Commodities	\$ 3,977	\$ 4,304	\$ 4,500	\$ 3,937	\$ 4,000

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OTHER EXPENSES

Municipal Replacement Tax		\$ 2,515	\$ 3,328	\$ 4,000	\$ 3,344	\$ 3,000
Bank Fees		\$ -	\$ 9	\$ 200	\$ -	\$ 200
Miscellaneous Expense		\$ 2,041	\$ 3,554	\$ 3,000	\$ 1,031	\$ 1,200
TOTAL OTHER EXPENSES		\$ 4,556	\$ 6,891	\$ 7,200	\$ 4,375	\$ 4,400

CAPITAL OUTLAY

Capital Outlay		\$ 3,436	\$ 5,673	\$ 4,000	\$ -	\$ 4,000
TOTAL CAPITAL OUTLAY		\$ 3,436	\$ 5,673	\$ 4,000	\$ -	\$ 4,000

ROAD DIVISION

	2017-2018	2018-2019	2019-2020 Budget	2019-2020 12 months	2020-2021 Budget
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CONTRAC. SERV.

	2017-2018	2018-2019	2019-2020 Budget	2019-2020 12 months	2020-2021 Budget
Wash Bay Recycle System Maintenance & Supplies	\$ -	\$ -	\$ 4,000	\$ 103	\$ -
Bridge Repairs *****	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
Maintenance Service - Bldg.	\$ 9,720	\$ 12,903	\$ 13,000	\$ 6,286	\$ 13,000
Maintenance Service - Equipmen	\$ 18,878	\$ 7,132	\$ 20,000	\$ 20,107	\$ 35,000
Maintenance Service - Road	\$ 5,500	\$ 409	\$ 4,000	\$ 1,007	\$ 2,000
Engineering/Surveying Service	\$ 218,759	\$ 72,988	\$ 390,000	\$ 251,347	\$ 350,000
Tree Trimming	\$ 3,100	\$ 3,528	\$ 5,000	\$ 9,000	\$ 15,000
Street Lighting	\$ 54,481	\$ 54,214	\$ 53,000	\$ 62,187	\$ 55,000
Utilities	\$ 20,470	\$ 20,119	\$ 19,000	\$ 18,951	\$ 20,000
Rentals	\$ 648	\$ 805	\$ 2,000	\$ 2,265	\$ 5,000
NDR/Sub-contractors		\$ 20,325	\$ -	\$ -	\$ -
Subcontractor Snow Plowing				-	\$ 20,000
Maintenance Service - NDR Road***			\$ 58,000		\$ 60,000
TOTAL CONTRACTUAL SERIVCES	\$ 331,556	\$ 192,423	\$ 520,000	\$ 371,252	\$ 525,000

****Not included in Contract Services total because all funds and payments are paid through McDOT

***** Committed Funds (total prior to this budget - \$10,000)

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COMMODITIES

Maintenance Supplies - Bldg.		\$ 7,593	\$ 4,885	\$ 8,000	\$ 1,219	\$ 7,500
Maint. Supplies-Snow-Salt		\$ 83,119	\$ 112,291	\$ 260,000	\$ 191,784	\$ 100,000
Maintenance Supplies - Equipment		\$ 61,253	\$ 71,210	\$ 72,000	\$ 74,000	\$ 78,000
Maint. Supplies - Road		\$ 237,236	\$ 142,451	\$ 85,000	\$ 81,278	\$ 85,000
Operating Supplies		\$ 46,699	\$ 50,372	\$ 45,000	\$ 20,563	\$ 41,000
Fuel & Oil		\$ 80,677	\$ 91,395	\$ 110,000	\$ 97,462	\$ 90,000
Sand & Gravel		\$ 5,436	\$ -	\$ 5,000	\$ 945	\$ 2,000
Small tools		\$ 3,471	\$ 9,881	\$ 10,000	\$ 8,339	\$ 9,000
Sign Replacement Program		\$ 12,254	\$ 13,486	\$ 20,000	\$ 16,555	\$ 17,000
Maint. Supplies-Snow-Salt - MFT Funds***				\$ 58,000		\$ 178,000
Maint. Supplies-Paint & Beads - MFT Funds***						\$ 86,000
TOTAL COMMODITIES		\$ 537,738	\$ 495,971	\$ 615,000	\$ 492,145	\$ 429,500

***Not included in Commodities total because all funds and payments are paid through McDOT

OTHER EXPENSES

Principal Payments on Bonds		\$ -	\$ -	\$ -	\$ -	\$ -
Interest Payments on Bonds		\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous Expense		\$ 2,389	\$ 1,233	\$ 3,000	\$ 749	\$ 1,000
Co.NDR/McDOT IGA			\$ 8,933			
NDR Subdivisions (50% GRB Taxes)		\$ 23,348	\$ 28,254	\$ 34,000	\$ 16,210	\$ 34,000
TOTAL OTHER EXPENSES		\$ 25,737	\$ 38,420	\$ 37,000	\$ 16,959	\$ 35,000

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CAPITAL OUTLAY										
Deferred Maintenance*****										
Capital Outlay - Equipment	\$	16,182	\$	-	\$	20,000	\$	-	\$	10,000
TOTAL CAPITAL OUTLAY	\$	460,341	\$	609,031	\$	45,000	\$	46,042	\$	21,000
***** Committed Funds (total prior to this budget - \$0.00)										
CONTINGENCIES										
Contingencies	\$	10,240	\$	39,339	\$	25,000	\$	34,257	\$	35,000
TOTAL CONTINGENCIES	\$	10,240	\$	39,339	\$	25,000	\$	34,257	\$	35,000
TOTAL Expenses	\$	1,714,728	\$	1,725,243	\$	1,985,304	\$	1,543,784	\$	1,753,695
NET GAIN/(LOSS)	\$	(92,230)	\$	(507,154)	\$	(812,254)	\$	(202,289)	\$	(490,695)